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# Newsletter

A QUARTERLY PUBLICATION OF THE SOCIETY FOR HISTORICAL ARCHAEOLOGY

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## President's Corner

I have just returned from an exhilarating annual meeting of the Society for American Archaeology in Philadelphia. You'd think that there wouldn't be a lot to interest an historical archaeologist at the SAA meetings, but actually there was. In addition to a few sessions on historical archaeology, there were also sessions on archaeological ethics, archaeological protection and the law, and on the medieval Irish landscape held in an unbelievably small room (and I got up too late to get a seat). There was a lot to see in the exhibit hall, ranging from books and web site demonstrations, to diverse survey and mapping technologies. I was extremely disappointed not to have won the prize of a Windjammer Cruise at the Archaeological Institute of America booth!

SHA had a booth in the exhibit hall, way in the back corner. Nevertheless, there was a steady stream of visitors who contributed to the great success of our exhibit – nearly \$2000 of publication sales and memberships! Kudos to Lu Ann De Cunzo, Inter-society Relations Committee Chair, and Bob Clouse, Membership Committee Chair, for getting the booth organized, and to Terry Majewski for transporting the table-top exhibit from Tucson (it looked like it weighed a ton!).

The primary reason I went to the SAA annual meeting was to meet the presidents of sister organizations at breakfast on Sunday morning, hosted by Keith Kintigh, President of SAA. Other attendees included Nancy Wilkie, President of AIA; Don Hardesty, President of the Register of Professional Archaeologists; Willem Willems from the Netherlands and Elizabeth Jerem from Hungary both representing the European Archaeological Federation (I hope

that's the correct name); Robert Kelly, President-Elect of SAA; and Deborah Nichols, Chair of the Archaeology Committee of the Anthropological Association of America. It was a very congenial group. The discussion touched on a number of topics, but seemed to spend the most time on ethics. It was quite enlightening to learn about perspectives of other organizations on issues that don't appear often on our radar screen, such as the illegal import of cultural objects and subsequent dealer sale/auction. I will have the pleasure of hosting the Presidents' Breakfast in January at our annual meeting aboard the Queen Mary in Long Beach, California. The following year, AIA will host the breakfast, with subsequent get-togethers rotating among the participating organizations (we even talked about the possibility of meeting in Europe). This is a great opportunity for the heads of sister organizations to meet on an informal basis to talk about issues of common interest.

With some shifts in participants, the breakfast transformed into a strategic planning meeting of the Register of Professional Archaeologists board, to which I had been invited. Some of the same topics and ideas were discussed, and there seemed to be an enthusiastic consensus that there was a role for the Register in co-sponsoring forums, workshops, or panel discussions on ethics at the annual meetings of RPA's co-sponsoring organizations. Look for these kinds of sessions at upcoming SHA annual meetings; they should be quite exciting and offer plenty of opportunity to debate with colleagues about what ethical activity is, what it's not, and where one draws the line in some very gray areas.

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## President's Corner

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Since my primary "campaign platform" as a candidate for society president focused on "professionalism," I was encouraged by these discussions, and hope that the enthusiasm and momentum will continue. I would like start by urging all SHA members who have not yet applied to become a Registered Professional Archaeologist to fill out your application now. Go to RPA's web site at [www.rpanet.org](http://www.rpanet.org) for the application form and instructions. It's really

quite simple, especially if you have a "traditional" graduate degree in anthropology with a specialization in archaeology. One of the major reasons I've heard for becoming an RPA, other than supporting and affirming ethical archaeological practice, is that registration increases archaeology's credibility among other professions that also have registration, certification, or licensure, such as architects and engineers. SHA members make up almost half of the Register's RPAs – let's make it more than half!

This Spring has been busy on other fronts as well. One major change that

should benefit all of you, is the board's decision to provide for credit card payments for annual meeting registration fees. Thanks to extremely hard work by society secretary-treasurer Tef Rodeffer, 2001 conference organizer Shelli Smith, and Conference Co-ordinators Pat and Barbara Garrow, liability and security issues were addressed and a process set up for smooth operation of this added service for our members.

Also this Spring, the results of the Harris Interactive poll of public opinion about archaeology were issued in a report that appears on SAA's web site (visit [www.saa.org/Education/publiced-poll.html](http://www.saa.org/Education/publiced-poll.html)). This project was cosponsored by SAA, SHA, the Archaeological Conservancy, US Bureau of Land Management, US Fish and Wildlife Service, and the US National Park Service. These results show that a majority of the public support archaeology, feel that laws should exist to protect archaeological sites, learn about archaeology from television, books, and magazines, and agree that public funds should be used to support archaeological study. When she was the society's president last year, Terry Majewski coordinated SHA's involvement in this project. Look for her more detailed report on the poll's results elsewhere in this issue of the Newsletter. It is now up to the society's board and committees to integrate these results in our strategic planning efforts, public education programming, and elsewhere as feasible.

I was extremely busy this Spring on Government Affairs issues. The society has favorably renegotiated its contract for receiving on-line news of legislative activities taking place in Congress, which will now be provided by Nellie Longworth, a recognized expert in the ins-and-outs of Capitol Hill. In the process of concluding this contract, I identified several other sources of similar information on issues of interest to the society. These sources are freely available through the internet or on web sites of sister organizations. I encourage you to take a look, and sign up for any of the on-line services that interest you. Check out the American Planning Association ([www.planning.org](http://www.planning.org) legislative and policy issues), SAA ([www.saa.org](http://www.saa.org) government affairs), National Endowment of the Humanities ([www.neh.gov](http://www.neh.gov)), the National Coordinating Council for the Promotion of History's "Washington Update" (back issues at [www.h-net.msu.edu/~ncc](http://www.h-net.msu.edu/~ncc)), the Land Trust Alliance ([www.lta.org](http://www.lta.org)), the American Association of Museums ([www.aam-us.org](http://www.aam-us.org)), the American Anthropological Association ([www.aaanet.org](http://www.aaanet.org) or

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2000

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www.ameranthassn.org), and Preservation Action (www.preservationaction.org). These organizations have an interest in and are keeping an eye on legislative matters that we are also interested in. We all therefore keep in touch and support each other by signing onto testimony on draft legislation, and other strategies.

In order to educate myself on who the players are and what the issues are, I attended a meeting of the National Preservation Coordinating Committee held in late March. Other attendees included Judy Bittner, President of the National Conference of State Historic Preservation Officers; Eric Hertfelder, Executive Director of NCSHPO; Susan West-Montgomery, President of Preservation Action; Nellie Longworth; Carl Wolf, National Trust for Historic Preservation; John Fowler, Executive Director of the Advisory Council on Historic Preservation; Don Craib, Government Affairs Manager of SAA; and Donna Seifert, Past President of SHA. Issues of concern to all organizations included increased funding for historic preservation, conservation, and lands protection; proposed legislation on takings and religious liberty; cultural property committee procedures; bills on various national monuments and conservation areas. In the company of Diana Wall, co-chair of the society's Government Affairs Committee, I also attended the meeting of SAA's Government Affairs Committee at the SAA conference. Also attending this meeting were Peggy Overby of the AAA and Ellen Herscher of the AIA. The major topic of discussion was the new Farm Bill expected in 2002 and the need to include incentives for historic and cultural resource protection.

Upon my recommendation, Keith Kintigh, SAA President, appointed Henry Miller, SHA Past President, to join Barto Arnold, already appointed, in representing historic period terrestrial and underwater archaeology on SAA's National Historic Landmark Committee. SAA, through an agreement with the National Park Service, provides advice and recommendations to NPS on archaeological site nominations to become National Historic Landmarks, our nation's highest recognition of historic significance. It is important that the society and the historical archaeology community be well represented on this committee, and I believe that Henry will be an excellent member of the team.

By the time this issue appears in your mailbox, the board will have issued a Request for Proposals for business office services, to be awarded in the fall with a start date by the end of the first quarter of 2001.

As the society's business becomes increasingly complex, our informal arrangement with Backcountry Archaeological Services merits a more formal structure. This requires putting the services out to bid on a competitive basis. As of this writing, the draft RFP has not yet been finalized nor approved by the board. If you have any questions about the RFP or the process, contact me or Larry McKee, Chair of the Business Office Oversight Committee, who is heading up the RFP development project.

How many of you have complained, or heard others complain, about the inconvenience of our annual meeting date? The weather is impossible! The airlines cancelled our flights! On and on – I know I've heard many gripes like this. The board has paid attention and has asked that this issue be examined seriously. Doug Armstrong and Terry Majewski, President-Elect and Immediate Past President, with the assistance from Pat and Barbara Garrow, Conference Co-ordinators, will be looking into the

variables that need to be considered in selecting annual meeting dates, and will be reporting back to the membership on feasible alternative dates. Look elsewhere in this *Newsletter* for a brief piece about the study by Terry Majewski. If you have any questions, comments, or suggestions, please contact Terry, Doug, Pat, or Barbara. Be assured, the society will not change the date of the annual meeting without your input. If there is a change, members will be able to vote for the new date, and, in any case, any change will not happen until after the 2004 meeting.

I've gone on long enough, but I wanted to share with you some of the many and varied activities that land on the doorstep of the society's president. Most of it is enjoyable, all of it is hard work, and I am pleased to be able to serve you in these ways.

Sue Henry Renaud

## SHA 2001 Conference Aboard the *Queen Mary*

The SHA Conference on Historical and Underwater Archaeology will be held aboard the historic luxury liner *Queen Mary* in Long Beach, California, on January 10-14, 2001. Information about the conference is available in the Winter 1999 issue of the *SHA Newsletter*. For more information, see the SHA Web site <http://www.sha.org> or contact the following individuals: Sheli O. Smith, Conference Chair ([sosmith@mciworld.com](mailto:sosmith@mciworld.com)); William B. Lees, Terrestrial Chair ([wblees@aol.com](mailto:wblees@aol.com)); Charles D. Beeker, Underwater Chair ([cbeeker@indiana.edu](mailto:cbeeker@indiana.edu)); Paul F. Hundley, International Chair ([paulh@anmm.gov.au](mailto:paulh@anmm.gov.au)); Laurel H. Breece, Local Arrangements Chair ([lBreece@aol.com](mailto:lBreece@aol.com)).

# Current Publications

Reported by  
Vergil E. Noble

The following publications were received for journal review during the previous quarter. Publishers and authors are encouraged to send new titles of potential interest to Vergil E. Noble, SHA Reviews Editor, Midwest Archeological Center, National Park Service, Federal Building, Room 474, Lincoln, NE 68508. Please include information on pricing and availability.

Chitty, Gill, and David Baker, editors

1999—*Managing Historic Sites and Buildings: Reconciling Presentation and Preservation*. Routledge, New York. xiii + 193 pp., 46 figs. Order: Routledge Customer Service, 7625 Empire Drive, Florence, KY 41042, 1-800-634-7064, or <cserve@routledge-ny.com>; \$90.00 (\$135.00 CND); \$27.99 (\$39.99 CND) paper.

Egan, Geoff, and R. L. Michael, editors

1999—*Old and New Worlds*. Oxbow Books, Oxford, England, and The David Brown Book Co., Oakville, CT. x + 396 pp., 95 figs. Order: The David Brown Book Co, PO Box 511, Oakville, CT, 860-945-9329, or Oxbow Books, Park End Place, Oxford OX1 1 HN, 01865-241249, or <<http://www.oxbowbooks.com>>; \$60.00, £40.00.

Franklin, Maria, and Garrett Fesler, editors

1999—*Historical Archaeology, Identity Formation, and the Interpretation of Ethnicity*. Colonial Williamsburg Research Publication, Colonial Williamsburg Foundation, Williamsburg, VA. vi + 149 pp., 27 figs. Order: The Editor, Research Division, Colonial Williamsburg Foundation, PO Box 1776, Williamsburg, VA 23187-1776 or <<http://www.history.org>>; \$18.00 paper.

Glassie, Henry

1999—*The Potter's Art*. Indiana University Press, Bloomington. 152 pp., 76 figs. (16 color). Order: Indiana University Press, 601 N. Morton St., Bloomington, IN 47404-3797 or 1-800-842-6796; \$25.00, \$12.95 paper.

Higman, B. W.

1998—*Montpelier, Jamaica: A Plantation Community in Slavery and Freedom, 1739-1912*. The University of West Indies Press, Kingston, Jamaica. xv + 384 pp., 99 figs., 29 tables. Order: University of West Indies Press, 1A Aqueduct Falls, Mona, Kingston 7, Jamaica, W.I., 876-977-2659, or <salex@uwimona.edu.jm>; J\$1,440.00, \$40.00 (US), £25.00 paper.

Jamieson, Ross W.

2000—*Domestic Architecture and Power: The Historical Archaeology of Colonial Ecuador*. Kluwer Academic/Plenum Publishers, New York. xvii + 244 pp., 33 figs., 19 tables. Order: Kluwer Academic/Plenum Publishers, 233 Spring Street, 7th Floor, New York, NY 10013-1578 or <<http://www.wkap.nl>>; \$75.00.

Metz, John, Jennifer Jones, Dwayne Pickett, and David Muraca

1998—*"Upon the Palisado" and Other Stories of Place from Bruton Heights*. Colonial Williamsburg Research Publication, Colonial Williamsburg Foundation, Williamsburg, VA. x + 137 pp., 58 figs. Order: The Editor, Research Division, Colonial Williamsburg Foundation, PO Box 1776, Williamsburg, VA 23187-1776 or <<http://www.history.org>>; \$18.00 paper.

Schávelzon, Daniel

2000—*The Historical Archaeology of Buenos Aires: A City at the End of the World*. Kluwer Academic/Plenum Publishers, New York. xvi + 187 pp., 43 figs., 7 tables. Order: Kluwer Academic/Plenum Publishers, 233 Spring Street, 7th Floor, New York, NY 10013-1578 or <<http://www.wkap.nl>>; \$72.00.

Van Bueren, Thad, Judith Marvin, Sunshine Posata, and Michael Stoyka

1999—*Building the Los Angeles Aqueduct: Archaeological Data Recovery at the Alabama Gates Construction Camp*. Report submitted to Environmental Analysis Branch, District 6, California Department of Transportation, Fresno. x + 216 pp., 124 figs., 43 tables, 3 apps. No price given, paper.

## SHA Student Paper Prize

The 2nd annual SHA Student Paper Prize will be awarded at the 34th Conference on Historical and Underwater Archaeology, to be held in Long Beach, California, in January 2001. The prize will be awarded to a student whose written version of a single-authored conference paper is judged superior in the areas of originality, research merit, clarity of presentation, and professionalism. The paper must also be of potential interest to an international audience. The winning author will receive free registration for the annual meeting and a ticket to the banquet, a one-year student membership, and a letter of recognition from the president. The author will be encouraged to submit his or her paper to be reviewed for possible publication in *Historical Archaeology*. The results of the competition will be communicated to the entrants prior to the meeting, and the names of the entrants and the winner will be announced at the annual business meeting.

Competition entrants must be student members of the SHA, and the paper must be presented at the 2001 conference. The paper must be prepared according to current *Historical Archaeology* guidelines (see the SHA website) and be submitted by December 4, 2000, to Sara F. Mascia, chair of the Student Paper Prize Subcommittee (914.762.0773). Submissions may be made electronically (MS Word for Windows preferred) to [sasamascia@aol.com](mailto:sasamascia@aol.com), or in printed form (7 copies) to 16 Colby Lane, Briarcliff Manor, NY 10510-1749.

# SHA Supports Survey to Explore Public Perceptions and Attitudes about Archaeology

Teresita Majewski

Most of you are probably aware that each year, the current SHA president has access to a "presidential discretionary fund," which he or she is able to spend on projects or activities that contribute to the goals of the society. These funds are especially useful when projects come up that have narrow windows of opportunity. The choice of which projects to fund is up to the president, but the secretary-treasurer must approve the expenditure.

Last year I had the opportunity to contribute funds to a telephone survey that was commissioned by a coalition of archaeological organizations and designed to elicit information on the American public's perceptions, knowledge, and attitudes about archaeology. This survey is apparently the first of its kind. The board was enthusiastic about SHA's participation in this coalition, which included the following organizations:

Archaeological Conservancy  
Archaeological Institute of America  
Bureau of Land Management  
Fish and Wildlife Service  
Forest Service  
National Park Service  
Society for American Archaeology  
Society for Historical Archaeology

SHA was involved from the outset. We were asked to help develop the questions to be used in the survey, which was to be prepared and implemented by Harris Interactive. I enlisted the members of the board and committees, particularly the Public Education and Information Committee (PEIC), to help with this task. SHA also participated in evaluating various drafts of the questionnaire and provided volunteers to "listen" in on trial runs that were used to evaluate the effectiveness of the protocol. The survey was conducted in August and September of 1999, and 1,016 adults over the age of 18 were interviewed across the United States. Once the survey was completed and written up, various SHA members participated in reviewing the document. The Society for American Archaeology led the efforts to coordinate the survey, and I'd like to thank them for seeing this project through to completion. It was a formidable task.

The results are heartening. According to the survey, Americans support the goals and practice of archaeology, believe it's im-

portant in today's world, and endorse laws protecting sites and artifacts. Unfortunately, many misconceptions still persist about the discipline.

Those who responded to the survey expressed a great deal of interest in archaeology. One-third had visited an archaeological site, and almost 90% had visited a museum with an archaeological exhibit. The opening question to the survey asked what the public thought when they heard the word "archaeology." "Digging" was by far the most common answer (22%), but 12% mentioned "history, heritage, and antiquity." Almost everyone knew that archaeologists study ancient civilizations and the human past, but more than 8 in 10 agreed, when asked, that we study dinosaurs as well! When asked about archaeology's most important discoveries, top answers included the Egyptian pyramids, and Aztec, Maya, and Inca ruins from Mesoamerica and South America. Few mentioned sites in North America.

The survey included an open-ended question that asked how old are the most recent things that archaeologists study. Respondents answered: current/yesterday (20%), early 1900s/20th century (21%), 1 to 100 years ago (12%), up to the present (10%), 1800s/19th century (17%), 1700s/18th century (6%), and 1500s/1600s/16th/17th century (3%). These results seem to indicate that the public is aware of what time periods are studied by historical archaeologists, particularly as one moves closer in time to the present. Survey participants were also aware that archaeologists work all over the

world, but few mentioned underwater (1%) and Indian remains/burial grounds (1%) as places where archaeologists study the past. Most people think that archaeologists work in museums and universities, as opposed to in the private sector or for government agencies.

Over one-half of the respondents said that television was the most frequent (and preferred) source of information about archaeology, followed by magazines, books, and newspapers. Fewer than 10% noted that they had learned about archaeology in elementary school, but most said the subject should be incorporated into the curriculum from the earliest years.

Almost all of those who responded believed that there should be laws protecting sites, but were less certain when they occur on private land. Two-thirds agreed that public funds should be used for archaeology.

To learn more about the results of the survey, I recommend reading the summary published in an early 2000 issue of *Common Ground* that focuses on "The Future of Public Archeology." A report on the survey, which provides background, methods, and results, is published on the SAA website ([www.saa.org](http://www.saa.org)), and I invite you to take a look. The findings of the poll will hopefully be used by the board and SHA committees, particularly the Public Education and Information Committee, to focus on the most effective ways to communicate information on historical archaeology to public audiences.

## Seek Member Input on SHA-Sponsored Workshops

The second round of SHA-sponsored workshops, held at the 2000 Quebec meeting, provided information on 6 topics to a total of 93 attendees, 27 of whom were students. These topics were conservation of saturated artifacts, artifact illustration, forensic anthropology, the National Register, military artifacts and tableglass. We hope to expand the offerings in the future, and offer earlier registrations. In order to serve the membership better, we need to know what topics members would like covered (and would attend!). Send suggestions about potential workshop topics and leaders to Kim McBride at email: [kamcbr00@pop.uky.edu](mailto:kamcbr00@pop.uky.edu), or mail: Kentucky Archaeological Survey, 1020 Export Street, University of Kentucky, Lexington, KY 40506-9854, or phone: 859.257.5173. This is your opportunity for input; please reply soon!

# Public Education and Information Forum

Reported by  
Diana DiZerega Wall, PEIC Chair

For the first time in 2001, public education will be the principal theme of the SHA meetings. (Public Education shared top billing with Immigration, Migration, and Ethnic Identity in the 1996 Cincinnati meetings.) As we have all acknowledged for years, public outreach is the most important thing we do. It is the rationale behind the government legislation that supports our archaeological endeavors and it is the vehicle that allows us to build the constituency that supports our work when our funding and programs are threatened by government cutbacks. But unfortunately, as we have all lamented for years, it is also the endeavor into which we put the least amount of effort as well as the first line in our budgets to be cut when funding runs short. Now, however, the SHA Program Committee, in selecting this theme for the meetings is giving us the opportunity to go beyond paying lip service to the importance of public outreach and education; they are offering us the chance of redemption.

Please take advantage of this opportunity. Public education and outreach include so much: working with elementary, secondary, or undergraduate students; working with descendant communities; curating exhibitions and programs at museums and interpretive centers; writing for the public; organizing programs for archaeology week; using different media, such as simulated

## **Benefactor and Developer Members of SHA (As of 31 Mar 00)**

### **BENEFACTOR**

**Gray, Marcy  
Majewski, Teresita**

### **DEVELOPER**

**Watson, Kimberly  
Wessel, Richard L.**

sites, slide presentations, and the web. The list is endless. Use the conference as an opportunity to get ideas for public outreach and education that you can use in conjunction with your own projects. Attend the conference, participate in the public outreach sessions and the Public Education and Information Committee meeting, and exchange ideas with your colleagues. "Remember, this is your chance for redemption!"

## *The Archaeology Education Handbook*

Reported by  
James G. Gibb

I attended a meeting one evening. To say I participated would be a stretch, my eyes half closed, the voices of my fellow board members an indistinct buzz. The discussion had turned to roses and purchasing display materials that promoted the organization. But then it happened—a chance to justify my appointment to this august body of historic preservationists and scholars of Olmsted designed parks and landscapes. The high school education committee reported that no teachers took them up on their offer to provide lectures on the work of the Olmsted firm in the City of Baltimore. The only reason they could offer was that the teachers were already overburdened. But the organization's board members would offer the lectures in the classrooms at no expense to the city school district and with no real time or effort investment on the part of the teachers!

My colleagues were perplexed, but not me. Nope, I had the answer. I had the answer because I had read a paper on the subject of public school education by M. Elaine Davis just hours before the meeting. So, with the confidence of one armed with just a little bit of knowledge, I explained to the rest of the board that "without a clear understanding of the requirements and structure under which classroom teachers operate, archaeology educators run the risk of producing and disseminating materials that will never be put to use" (Davis 2000:54). This is true of archaeology and it's true of landscape design history. Would-be educators must understand the conditions under which teachers operate and design programs that address specific education standards. Successful archaeology education programs teach content and process at several levels and do not simply add one more bit of compartmentalized information of uncertain value.

For example, archaeology can provide many examples that can be used to teach children about science; particularly, identifying interesting problems, developing appropriate methods for collecting relevant data, analyzing, interpreting, and reporting data. Archaeology also can teach about the relationship of human action to environmental change, palpably and dramatically. On the other hand, a slide show about the excavation of a U.S. Civil War era house site presented to a group of children studying the war may have limited value and waste important class time. The presentation could be of greater value if it demonstrates to students that the war's repercussions were felt far beyond the battlefield (e.g., depriving farmers and factory owners of labor, promoting technological innovation and nationwide marketing). This stratagem provides greater depth of understanding of a subject, and a possible point of departure for students to examine war in general. Alternatively, the presentation could be tailored to discuss how the past is studied and debated by researchers, professional and avocational; an aspect of epistemology with implications for many of the subjects covered in precollegiate classes.

"Governmental Education Standards and K-12 Archaeology Programs," by Elaine Davis, appears in a substantial volume released this year. Edited by Karolyn Smardz and Shelley J. Smith, and published in cooperation with the Society for American Archaeology, *The Archaeology Education Handbook: Sharing the Past with Kids* (Altamira Press, Walnut Creek, CA., 2000) contains 28 essays and several introductory pieces about archaeology education by archaeology educators. Close attention to what these people have to say can turn a potentially indifferent, eminently forgettable program or activity into a highly successful production used again and again.

The book is well-written and well-presented. Some archaeologists might find it a real page-turner. I don't, but it is an important text that should be read by anyone purporting to be an archaeology educator or considering the development of archaeology programs for school children. I don't have any plans along those lines, but I'm reading the book anyway...just in case I find myself in another board meeting with nothing else to contribute.

*The Archaeology Education Handbook: Sharing the Past with Kids* can be ordered electronically through <http://www.altamirapress.com>. It retails for approximately \$35 in paper covers, \$75 in cloth. Please direct inquiries, comments, and PEIC submittals to Jim Gibb: [jggibb@erols.com](mailto:jggibb@erols.com), or 2554 Carrollton Road, Annapolis, MD 21403 USA.

# FUTURE CONFERENCES

## **Sixth Annual Conference of the European Association of Archaeologists, September 10-17, 2000, LISBON**

### INVITATION OF PAPERS

You are invited to present a paper in the session entitled, "Beyond Europe. Part 2" at the Sixth Annual Meeting of the European Archaeological Association in Lisbon, Portugal, September 10-17, 2000. If you are interested in taking part in the session, please write to us at the addresses shown below. You are also welcome to submit your paper proposal directly to the EAA 2000 conference organizers, together with a note that it is for the "Beyond Europe. Part 2" session. The EAA 2000 organizers' contact details are also shown below. We look forward to hearing from you.

Stephanie Koerner (University of Sheffield, University of Pittsburgh) Per Cornell (University of Gotheborg)

### "BEYOND EUROPE. PART 2"

Throughout the history of archaeology, dualist categories have figured centrally in the ways researchers conceptualize human nature, history and the conditions of knowledge concerning the diversity of the human past. The problem has not been restricted to archaeology. For over three centuries, such dichotomies are those of nature-culture, symbol-function, evolution-history, the mental and the material, Western and non-Western functioned the common axiomatic basis for archaeological research, and debating apparently antithetical theoretical paradigms in numerous human sciences and philosophy, in general. Dualist categories are indubitably of extraordinary antiquity. But the interpretations they were given in antiquity, the Middle Ages, Renaissance and early modern times. The most influential 19th and 20th century interpretations are rooted in ideal views of the Scientific Revolution, Birth of Modernity, and modern Western culture's supposed triumph over nature.

The turn of the millennium may be seeing remarkable change in the situation. Dualist categories have come under convergent (if not identical) sorts of scrutiny, in fields as diverse in their subject matter, as those closest to physical science, such as the philosophy of science, and human sciences which used to be characterized as concerning societies said to lack science and even history, such as anthropology and prehistoric archaeology. Little by little researchers became aware that the categories which so evidently structured their fields of inquiry that they went unremarked were products of historically contingent circumstances. Particular attention has focused on the various conceptual dichotomies that underpin beliefs about a supposed separation of the history of modern European (or Western) culture both its pre-modern past, and the histories of 'all the Rest'.

This is the second of a two-part session entitled "Beyond Europe." The first took place in the EAA-98 meeting in Gotheborg. The second sequel will continue the discussion of several issues raised in Gotheborg, and take up new questions relating to the need of critical and constructive alternatives to Europe-centered archaeologies. The session will provide a context for discussing (a) the historical background, philosophical bases, and consequences (methodological, theoretical, ecological and ethical) of Europe-centered archaeologies, (b) the challenges facing efforts to go beyond dualist paradigms for humanity's history, and (c) several promising alternatives to Europe-centered archaeologies. The critical and constructive aspects of the session will respond to the European Association of Archaeologists' growing interest in projects to go beyond Europe-centered archaeologies, and focus attention on the relevance of these projects to be broader critique of dualist paradigms for human sciences, philosophy and the public roles of intellectual culture.

Dr. Stephanie Koerner, Department of Archaeology, University of Sheffield, Northgate House West Street, Sheffield S14ET, England. E-mail (in Sheffield, <pr4sk@sheffield.ac.uk>, and in Pittsburgh, <venice+@pitt.edu>.

Dr. Per Cornell, Department of Archaeology, Gotheborg University, Box 200, S-40530 Gotheborg, Sweden. E-mail <P.Cornell@archaeology.gu.se>, and <per\_cornell@hotmail.com>.

EAA 2000 organizers: EAA 2000 Meeting Secretariat, Instituto Portugues de Arquelogia, Avenida de India 136, 1300-300 Lisboa, Portugal. Email <eaa2000@ipa.min-cultura.pt>.

## **Viking Millennium International Symposium, September 15-24, 2000, Newfoundland and Labrador, Canada.**

To celebrate the 1000th anniversary of the Viking landing in the New World, international scholars and Viking experts will gather for 10 days and address many aspects of Norse culture during the period of exploration. For more information contact: Viking Millennium International Symposium, Jennifer Deon, Coordinator, c/o Historic Sites Association of Newfoundland and Labrador, PO Box 5542, St. John's, Newfoundland A1C 5W4 Canada. Fax 709.753.0879. Email nhpa@nfld.com web site http://www.vikingsymposium.nf.ca

## Employment Opportunities

Reported by  
Sara F. Mascia

Please send all correspondence for the Clearinghouse for Employment Opportunities to: Sara F. Mascia, Society for Historical Archaeology, P.O. Box 442, Tarrytown, NY 10591-0442. Telephone/FAX: 914.762.0773, or email: sasamascia@aol.com. Please DO NOT SEND Clearinghouse mail to the SHA offices.

### • Employment Seekers

Please send one copy of your resume along with a cover letter including a day-time phone number, and any preferences such as the region, duration of job, and type of position you are seeking to the above address. All resumes are placed on file for two years. Please resubmit your resume if you would like to remain on file. Any job announcements received fitting your qualifications and requirements will be sent to you. It is up to you to respond to the notice, following normal or specified application procedures.

### • Employers

Please send a description of the position available noting any relevant requirements (e.g., regional experience, specialized skills). Copies of the description will be sent to qualified candidates on file with the Clearinghouse. An application deadline or notification once a job has been filled would be appreciated. If for any reason you do not want the position advertised in the Newsletter please note that at the top of the announcement. If a position must be filled immediately, please call and qualified prospects can be notified without delay.

• **NATIONAL PARK SERVICE GIVES FIRST JOHN L. COTTER AWARD FOR EXCELLENCE IN NATIONAL PARK SERVICE ARCHEOLOGY:** At the meeting of the National Park Service Archeologists, held in conjunction with the Annual Meeting of the Society for American Archaeology on April 4, 2000, the initial presentation of the John L. Cotter Award for Excellence in National Park Service Archeology was made by David G. Orr and Frank McManamon to Joseph H. Labadie. Mr. Labadie's winning project was "The 1999 Texas Archeological Society Field School at Amistad National Recreation Area, Texas". An illustrated presentation was made by Mr. Labadie following the award ceremony. Cotter's career was briefly summarized before the award and the merits of Mr. Labadie's work was highlighted after his illustrated presentation. The award was developed following a suggestion by Roger Kelly and David Orr at the 1999 SAA meeting in Chicago. Six committee members participated in the selection process and reviewed the candidates application for the award. The committee consisted of Roger Kelly, David Orr, David Anderson, Adrienne Anderson, Virgil Noble, and Jim Bradford. Congratulations to Joe for an impressive body of work! Details on the 2000 Cotter Award will be forthcoming.

• **CALL FOR RESEARCH PROPOSALS - MARCH 2000:** The Bead Society of Greater Washington (BSGW) is seeking proposals for grants to fund bead research. Now in the eight year, the BSGW's Grant Program awards modest cash stipends to stimulate the scholarly study of beads. The program is open to members of any bead society, and may be used for work in progress or for new projects.

Past grants have ranged from \$500 to \$2,200, and have contributed to such projects as the photo documentation of a museum's collection of beads; research on beads of the Lun Bawang peoples of east Sarawak; an analysis of European glass trade beads recovered from Monogahela sites in Pennsylvania; and an inquiry into the ways European glass beads were used in "First contact" situations in Oregon, California, and Washington states in the 16th through mid-19th centuries.

Applicants should complete the Grant Application Cover Sheet and attach it to the front of the proposal. The Proposal should contain information in the six categories listed on the second enclosure.

Applications should be mailed to: The Grant Committee, Bead Society of Greater Washington, PO Box 70036, Chevy Chase MD 20813-0036.

The deadline for receipt of completed applications is September 16, 2000. Grants will be awarded in January 2001.

• **THE CHIPSTONE FOUNDATION** requests submissions for the New Discoveries column in a new interdisciplinary journal, *Ceramics in America*, scheduled for publication in May 2001. The journal will emphasize studies of ceramics used in America from the period of European contact to the present. To promote current research and exchange ideas, the New Discoveries column will showcase recently identified or rediscovered ceramic objects or groups of objects. The column will also feature documents such as newspaper articles and advertisements, accounts and ledgers, and historic photographs. Published items will contribute to our understanding of ceramic history by identifying previously unrecognized artisans, craftsmen, and tradesmen, technologies, distribution and consumption patterns, ware types, and vessel forms, functions, or decorations.

Submissions must include a 3" x 4" black and white or color print, or transparency, with a brief physical description, statement of significance, date, and provenance. If selected, a 500-word essay prepared in accordance with the Chicago Manual of Style will be required, for which an honorarium will be provided.

Please forward submissions for consideration by July 1, 2000 to: Merry A. Outlaw, New Discoveries Editor, *Ceramics in America*, The Chipstone Foundation, 109 Crown Point Road, Williamsburg, Virginia 23185.

• **H. JOHN HEINZ III FUND OF THE HEINZ FAMILY FOUNDATION GRANT FOR ARCHAEOLOGICAL FIELD WORK IN LATIN AMERICA:** The H. John Heinz III Fund of the Heinz Family Foundation announces its grant program for archaeological fieldwork in Latin America for the year 2001. This program will fund four to six scholars to conduct archaeological research in Latin America. Applications for dissertation research will not be considered. The maximum amount of the awards will be \$8,000 each. The deadline for submission is November 17, 2000, and notification of the awards will be made by late March or early April of 2001.

Request guidelines or information from: Dr. James B. Richardson III, Section of Anthropology, Carnegie Museum of Natural History; Voice: 412.665.2601; FAX 412.665.2751; Email jbr3+@pitt.edu.

# Inside the SHA: The President at Work

*Teresita Majewski*

This past January, Newsletter Editor Norm Barka asked if I would write something about the duties of the society president. When I agreed, I was certain that I would have a fresh perspective on the office after I was several months into my new status as "immediate past president." Here goes.

The president of the SHA has a one-year "warm-up" term as president-elect, followed by the presidential year. A "decompression" year as immediate-past president completes the cycle. The years run from annual meeting to annual meeting. Here, I'll just focus on the range of tasks that come up during the presidential year.

Article III, Section 1 of the Bylaws of The Society for Historical Archaeology states that "The president shall be the chief executive officer of the society and as such preside over all meetings of the board of directors or members. The president shall make certain that all orders and resolutions of the board of directors are implemented and shall appoint the chair and members of each committee from the membership of the society. The president shall have all other such powers not inconsistent herewith as shall from time to time be conferred by the board of directors." The society's *Procedures Manual* (which, when revised this year, will be called the *Policy and Procedures Manual*)

contains more information on the president's specific duties and responsibilities.

The president formally takes office when the gavel is passed at the "new business" juncture of the society's annual business meeting. (The president officially finishes his/her term after completing the "old business" segment of the following year's annual business meeting.) He or she then officiates over the new business segment of the meeting, the second board meeting at the annual conference, and a meeting of all committee chairs and coordinators. Other board meetings include the midyear meeting and the first board meeting at the next annual meeting. The president is responsible for organizing, preparing, and distributing agendas for these meetings. Recently the president has also begun attending Advisory Council on Underwater Archaeology (ACUA) meetings, in order to become more involved in that group's activities. When issues arise that cannot wait until the next formal board meeting, the president can poll the board for votes by mail, telephone, and now, electronically. (Few matters are actually decided via email, however, because the board normally prefers to have face-to-face discussion about an issue.) One of the president's charges is to implement board decisions as well as activities noted in the society's long-range plan.

Presiding over meetings is only one aspect of being "chief executive officer." The president is responsible for signing certain documents that commit the society financially or contractually, such as the contract for the hotel where the annual meeting will be, or when the society enters into an agreement with another entity such as the National Park Service (as when we produced the battlefield brochure that was released in 1999).

One prerogative of office is the charge to appoint the chairs and members of most standing, presidential, and ad hoc committees or task forces. (The president may also establish other presidential or ad hoc committees, as needed.) The society's Bylaws stipulate that certain committees will be chaired by a particular person (e.g., the editor for the Editorial Advisory Committee, etc.). The chair of the ACUA is elected by the members of that entity. In terms of committee members, what usually happens is that the chairs of committees are asked to suggest the names of potential members to the president, who then gives approval. Committee chairs, of course, serve for three-year terms (see the "People You Should Know" list in the spring issue of the newsletter or on the SHA website), and for any

*Continued on page 10*

## Images of the Past

### **1957: Early Historical Archaeology in Southern California**

Exploration of the Hugo Reid Adobe, Arcadia, California (Los Angeles Country Arboretum). R to L: William Wallace, Roger Desautels and George Kritzman recording the interior adobe slab floor in the only paved room in the structure. William Wallace developed an approach in exploring this famous 19th century adobe that combined detailed recording of the standing structure with below ground excavation that set the standard for the exploration of historic houses on the West Coast.

Photo by Lee Payne



given year a president will only appoint or reappoint a chair when the term of a chair of a particular committee is up. Committee chair terms are staggered, so that not all committees have new chairs in a given year.

The president also has the opportunity to appoint SHA representatives to special cooperative ventures with professional societies and other entities, as needed. Most of these appointments occur within the context of the Inter-Society Relations Committee. The chair of that committee does the legwork to find an SHA member interested in serving as the society's representative to a particular group, and the president writes official letters to confirm the appointment. In addition to numerous appointments made for the Inter-Society Relations Committee in 1999, I was pleased to appoint Toni Carrell as the society's official representative to UNESCO.

The president also works closely with the chair of the Awards Committee, and once the award recipients are chosen, there are letters to be written, award certificates to be signed, and eventually, the awards ceremony at the annual meeting. Other "ceremonial" activities at the annual meeting may include introducing special sessions and meeting dignitaries. In the months preceding the annual meeting, the president works closely with the local conference to work out details about committee meetings and other events over which the president is to preside. He or she is also responsible for writing thank-you letters after the meeting.

Frequently, the president is asked if SHA wants to sign on with other organizations to support particular causes. He or she is often asked to speak on behalf of the society. Four times throughout the presidential year, he or she is able to convey information to the membership through the "President's Corner" in the newsletter.

At least twice a year, the presidents of various archaeological and anthropological societies (e.g., Society for American Archaeology, Society for Historical Archaeology, American Anthropological Association, Archaeological Institute of America, Register of Professional Archaeologists) meet and discuss issues of mutual interest. These meetings are an opportunity for the society to establish and strengthen ties and increase avenues of communication between like-minded organizations. In 2001, the presidents will meet aboard the *Queen Mary* during the society's annual conference in Long Beach, California.

The president spends considerable time working closely with all officers, committee chairs, and coordinators to keep informed of issues and problems facing the

society. This contact can range from several times a year to almost daily, depending on the committee or officer. The president is responsible for conveying relevant information (such as board decisions affecting a particular committee) to appropriate individuals and is charged with coordinating the work of committees and officers throughout the term of office. Together with the president-elect and the immediate past president, the president reviews annual committee work plans and makes recommendations to the Budget Committee and the board regarding funding priorities. The president also interacts frequently with the society's business office and reviews monthly reports and approves invoices submitted by that office.

Most presidents have served on the board or as committee chairs or members prior to their election. Many continue leading or serving on committees during their presidential years. In my case, I passed the chairperson mantle of the Academic and Professional Training Committee (APTC) to the able Marcy Gray, but I continued as chair of a subcommittee (Student Paper Prize) of that committee. By virtue of being president one serves on the Budget Committee, and I chose to remain as a member of various other committees and the Procedures Manual Revision Working Group. It was important to me to remain involved in activities that I had worked on previously, to help carry them through.

The president has use of presidential discretionary funds during his or her year in office. Proposed expenditures from the funds must be approved by the secretary-treasurer. These funds can be used to cover a variety of items, from funding a worthy intersocietal project (see article on the public perceptions survey elsewhere in this issue) to an unanticipated committee expense. The annual budget also carries a line for presidential travel. The total amount for discretionary funds plus travel is approximately \$4,000.

In addition to the "documented" presidential duties that I've mentioned, there are countless unanticipated situations that can arise on a daily basis. Thank goodness for the telephone, fax machine, and email (although there were days that I wasn't so sure that having access to advanced technology was a blessing!). Coming up with solutions involved conferring with different officers, committee chairs, and other board members to problem solve.

I was grateful to have had three years as a board member prior to beginning the presidential cycle; otherwise, the learning curve might have been even steeper. Because the society is an increasingly active, complex organization, being president re-

quires serious attention to detail. There were days that I felt like a physician on call. But being president means being available to deal with whatever issue requires your attention at the moment.

Some days you wonder why it sounded like a good idea to run for office, but in the long run, it is probably one of the most gratifying years I have spent during my professional career. You have the opportunity to work with numerous creative, hardworking individuals, who are there to collaborate with you "as volunteers" to achieve the society's laudable goals. You have the opportunity to represent the society in many different contexts, spreading the message about historical archaeology, and learning much along the way. You gain a real appreciation for the people who make up the society, and I am fortunate to have made some enduring friendships. Like any job where one is "in the spotlight" (or maybe "on the hot seat" is a better analogy), there are some very difficult, high-pressure times. I was very fortunate that my boss supported my commitment to SHA by allowing me to conduct release time for the three years that I have been a presidential officer. One frustrating aspect of the presidential year is that it is over so quickly, and many times you feel as if you spend more time "putting out fires" than you do making progress toward achieving long-range goals. But if you ask me if it was worth it, I will always say "yes."

## 2000 Nominations and Elections Committee Update

By the time you receive this issue of the newsletter, the SHA and ACUA slates for positions to take office in January 2001 will be posted on the SHA website for membership review. Please remember that nominations "from the floor" are due to the chair of the committee, Teresita Majewski, by 1 July 2000 (see the Spring issue of the newsletter for details, or the website). Contact Majewski c/o Statistical Research, Inc., P.O. Box 31865, Tucson, AZ 85751-1865; 520.721.4309; terrym@theriver.com.

# Current Research

New Current Research Editor for Europe: he is Paul Courtney, 20 Lytton Road, Clarendon Park, Leicester LE2 1WJ U.K.  
Email address: paul@gaillard.demon.co.uk. We hope to hear from Paul about many exciting European projects in post-medieval archaeology.

## Mid-Atlantic

Reported by  
Ben Resnick

### Virginia

• **National Park Service, National Capital Region:** The Louis Berger Group has recently begun work on a new long-term project for the National Capital Region of the National Park Service: an archaeological inventory of the Prince William Forest Park in Prince William County, Virginia. Over the next three years, the project will include extensive historical research and archaeological survey designed to locate significant sites in the park and reconstruct the evolution of the park landscape over time. One focus will be on the transition from the 18th century plantation economy, based on tobacco and wheat, to the 19th century economy of small farms practicing mixed agriculture and timbering. Among the sites already known to be present in the park are two colonial plantations, the Dettingen church glebe, the county poor house farm (established in the 1780s), the 19th century Greenwood Gold Mine and early 20th century Cabin Branch Pyrite Mine, three mills, a number of 19th century farms, and three small rural communities that had grown up around crossroads by 1900.

• **Harpers Ferry:** Christopher Fennell of the University of Virginia will be conducting archaeological investigations of the property surrounding St. Peter's Church, located in Harpers Ferry, West Virginia, in June and July, 2000. This church, which is listed on the National Register of Historic Places, was built in 1833 and has been an important religious institution and social center within Harpers Ferry for over a century and a half. The site includes the standing church, a rectory building, and surrounding grounds and privy. The rectory was originally built and operated as a non-denominational schoolhouse, from 1854 until 1889, when it was converted into use as rectory housing. This site likely contains extensive archaeological data on the daily lives and material culture of the church pastors, support staff, teachers, students, parishioners, and neighbors, for the time period of 1830 onward. Details on this research project can be viewed on the Internet at: <<http://www.people.virginia.edu/~ccf4f>>.

## Washington, D.C.

• **The Georgetown Incinerator Project:** The Washington office of the renamed Louis Berger Group has recently completed its work on the Georgetown Incinerator project in Washington, DC. The 1931 brick factory, the last remaining industrial building on the Georgetown waterfront, is to be incorporated into a new hotel/retail/theater complex; the hotel bar will be in the main work room of the incinerator, underneath the overhead crane. Before the archaeological fieldwork around the incinerator began, GIS software was used to compare the landscape of the property before and after the construction of the factory. This analysis identified parts of the site where archaeological remains had probably been destroyed by grading and also helped determine the depth of fill in other areas. Excavations uncovered evidence of an unexpected late 18th century domestic occupation, probably a tenant household that escaped mention even in the relatively rich records of Georgetown, and deposits associated with working class households in the 1830 to 1880 period. These 19th century deposits were found around the brick foundations of a small house under 16 distinct layers of later fill. The artifacts from these deposits included numerous faunal remains, glass apothecary's bottles, decorated ceramics, military buttons, Venetian glass beads, "hard times" tokens, ceramic marbles, and a "frozen Charlotte" figurine.

## Midwest

Reported by  
Dean L. Anderson

### Minnesota

• **Minnesota Farmstead Study:** Work was recently completed by BRW, Inc. on Phase I of the Minnesota Farmstead Study. This project was funded by Mn/DOT and the Federal Highway Administration and was undertaken in an effort to provide a more consistent identification and evaluation tool for examining Minnesota farmsteads. It will also serve to assist Mn/DOT in carrying out cultural resource reviews of agency undertakings that may have an effect on buildings, structures, landscapes, and archaeological sites associated with agriculture in the state.

The study was facilitated by dividing the state into three areas based on geographical attributes, such as dominant soil types and vegetation, and broad agricultural types. BRW, Inc. was selected to analyze the central and southeast region, the area of earliest settlement in the state and the largest geographic area of the three regions, encompassing 36 counties. The central and southeast region covers the fertile agricultural lands along the Mississippi River Valley and roughly runs from Houston County, in the extreme southeastern corner of the state, northwest to Otter Tail County.

The farmstead study consisted of both historical archaeological and architectural history components. The archaeological component was carried out under the direction of Bruce R. Penner. This portion of the study consisted of the archaeological investigation of two farmsteads using geophysical testing, including both electrical resistance and magnetometry, close interval shovel testing, and mechanical stripping of overburden in 5x5m sampling units. The first site chosen was a National Register-eligible diversified farm in Steele County, owned and occupied by four generations of the same family of Norwegian immigrants since 1859. The second site selected was a cash crop and later diversified farm within the (state approved) Sogn Valley Rural Historic District in northwestern Goodhue County. The objectives of the archaeological component were to provide a review of previous farmstead archaeological research, determine the most efficient field methods for surveying and testing sites, and developing eligibility criteria for farmstead archaeological sites.

The architectural history component was carried out under the direction of Garneth O. Peterson, AICP. This portion of the study included the architectural survey of a minimum of two representative farmsteads in each of the 36 counties. The objectives of this component were to gather survey-level data on a sample of farms within the region, development of historic contexts for understanding the various farmsteads and the unique roles they played in the agricultural development of the region, identification of farmstead types and subtypes, and the establishment of integrity considerations and eligibility criteria for evaluating farmsteads.

BRW, Inc. has also been selected to conduct Phase II of the Minnesota Farmstead

Study later this year. This phase will involve synthesizing and analyzing the data from all three regions and using it to develop comprehensive statewide guidance for surveying and testing agricultural properties and evaluating their National Register eligibility.

## Southwest

Reported by  
Michael R. Polk

### Arizona

• **León Farmstead:** In the summer of 1999, Homer Thiel of Desert Archaeology, Inc., led excavations at the Leon Farmstead site. Located between the Santa Cruz River and the Presidio of Tucson, the León farmstead was first occupied in the early 1840s and was inhabited by members of the family until the early 1920s. House foundations, a well, an *acequia* (canal), a large trash-filled borrow pit where dirt was mined to make adobe bricks, and an outhouse were among the features excavated.

Francisco Solano León was born in Tucson in 1819 and was a soldier in the Mexican Presidio. His wife, Ramona Elías, was born in Tucson in 1823, and was the mother of 12 children, eight of whom survived into adulthood. They lived in an adobe home with three rooms, including a central *zaguan*, or breezeway. The house had hard-packed dirt floors and two rooms had corner fireplaces. Fragments of an earlier house and a nearby well had been destroyed by a flood. After Tucson became part of the United States in 1856, León farmed, operated a store, owned two ranches, was a member of the Territorial Council, and served as a translator and intermediary between the Mexican and Anglo communities. The family was very religious and contributed land for a church and later donated adobe materials to build a Catholic church in 1862. Several crucifixes, including a hard rubber mourning cross, were found at the site. The Leóns sent four of their children away to college at a time when other leading families failed to do so. Education-related artifacts, including ink bottles, pencil leads, and school slates scored with two and five lines. Changing trade patterns are visible among the ceramics, which change from a preponderance of Native American and Mexican vessels, to mostly Native American water jars and English decorated and plain whitewares, to American whitewares by the turn of the century. Research continues, including interviews with León family members. A museum exhibit on the excavation runs through the end of June at the Sosa-Carrillo-Frémont Museum in Tucson.

• **Connie Chambers-Barrio Libre:** In December 1999, Allison Cohen Diehl and Homer Thiel of Desert Archaeology, Inc. conducted excavations within historic Block 139 prior to the construction of low-cost housing at another former housing development. The neighborhood, known as the Barrio Libre, is a traditional Mexican neighborhood, with smaller numbers of Chinese, African-American, Native American, and Anglo residents. The neighborhood was the home of many low-income families and a handful of businesses with initial occupation of the area beginning in the 1880s and continuing today. Not much is known about lifeways of area residents because most published histories and contemporary newspapers of Tucson focus on middle to upper class Euro-Americans.

Testing, which took place after the removal of existing 1960s structures, revealed features on three of four house lots. Excavation was focused on several outhouses and trash pits. Not surprisingly, the privy pits were found to be rich in artifacts including bottles, historic ceramics, butchered animal bones, historic period Native American ceramics, metal items, broken toys, clothing fragments, and architectural debris. In addition, a trash-filled depression yielded Chinese ceramics and the bones of a variety of birds. These items may be associated with a Chinese grocery that once stood at the northwest corner of the block. Most of the artifacts from the site date between the 1880s and 1920s.

Follow-up research on Block 139 will include the collection of oral histories of the area, identification of individuals associated with homes in the area, and analysis of the thousands of artifacts collected during excavation. This project represents the first archaeological data recovery to take place in this traditional Mexican neighborhood and should contribute to a more complete understanding of life in the Barrio Libre.

• **Search for Tucson's Presidio Walls:** In 1998 and 1999, Homer Thiel of the Center for Desert Archaeology, led a volunteer excavation in downtown Tucson in search of the north, south, and west walls of the Presidio. The Presidio was a Spanish fortress founded in 1775 and completed by 1883. An area roughly 670 to 750 feet to a side was enclosed by adobe brick walls. Few contemporary descriptions of the fort have survived and historians and archaeologists must rely on accounts from the 1840s onward.

Test units failed to locate the north and south walls, although intact archaeological deposits up to six feet below the modern ground surface were documented. Much of the Presidio area has been disturbed by historic period and modern development;

however, significant portions survive under lawns and even beneath buildings. Excavations in the lawn west of City Hall uncovered what is believed to be the west Presidio wall, as well as the remains of several Presidio and American Territorial Period features. Two trenches, six feet wide and over 20 feet long were excavated, providing a glimpse of the complex archaeological remains present in the lawn area.

An adobe wall with bricks measuring 19 by 11 by 4.5 inches was found to run north-south and lie on the historic period ground surface (beneath which only prehistoric features were encountered). On the west side of the wall the ground surface sloped dramatically downward, corresponding with accounts of this area having been mined for adobe material. The interior side of the wall was quite flat. The wall was freestanding when originally built. Later a structure, probably a dwelling, was built next to the wall in one area, with another area remaining open and serving as a trash-disposal zone. The early structure was knocked down and another building constructed over the fallen bricks. The recovery of brass scrap and clinkers suggests this building may be a blacksmith shop known to be in the vicinity. At the time this building was open the Presidio wall was cut through for a gate and several large stones were placed against the corner to protect the wall. In the 1870s the area became Tucson's first hotel and between 1874 and 1883 a curving stone garden wall was built. The Orndorff Hotel was demolished in 1935 despite efforts to preserve it. The area was a parking lot until the late 1950s construction of Tucson current City Hall. The area was preserved beneath three feet of fill dug from the City Hall basement area.

Voters have recently passed a ballot initiative to fund the excavation and reconstruction of a portion of the Presidio and also the San Agustin Mission, a late 18th-early 19th century Franciscan mission complex on the west side of the Santa Cruz River. These projects should provide a clearer link to Tucson's Native American, Spanish, Mexican, and American Territorial period past in the next few years.

### New Mexico

• **Historic Albuquerque:** In December 1999 and January 2000, SWCA, Inc. Environmental Consultants (Albuquerque office) completed cultural resources studies under the direction of Harding Polk II in support of the proposed USDA Forest Service Region 3 headquarters building in Albuquerque, Bernalillo County, New Mexico. The building site which covers the block bounded on the east by Broadway Boulevard, on the

south by the Lead Avenue overpass, on the west by a railroad yard, and on the north (in part) by Silver Avenue straddles the western edge of the Huning Highlands Historic District. Based on archival and field studies, the entire project site was defined as site LA 128080.

The site was sparsely occupied prior to the coming of the railroad in 1880. This area, approximately one mile east of the original settlement of Albuquerque, was used primarily for agriculture. The historic Barelas Acequia (irrigation ditch) crosses the western portion of the site from north to south. The original date of the acequia is unknown, but may predate the founding of Albuquerque in 1706, or even the Pueblo Revolt of 1680. In 1880, New Albuquerque was established around the AT&SF railroad depot and came to outshine its older counterpart. Huning Highlands, immediately east of the railroad tracks, was developed as the first residential subdivision of the city. Site LA 128080 is situated as a buffer zone between the railroad and the predominantly residential neighborhood.

Extensive use of a succession of Sanborn Insurance maps from 1892 to 1956 showed the progression of development on the property. These maps were used to guide the placement of a series of 11 backhoe trenches. The backhoe trenches were placed to intercept at least 18 building locations dating prior to 1920. Nearly 235 m of backhoe trenches were excavated. Although the data are still being analyzed nearly all the anticipated building locations were clearly encountered. Profiles were drawn of all trenches. In three locations surface deposits were scraped back to expose the extent of the foundations. A large quantity of artifacts were present of which samples were collected from various features and locations.

Extensive use of city directories has provided a wealth of information about the residents of the block. Not surprisingly, most of the residents worked for the railroad. Very few of the residents could be said to be of a middle income bracket like most of the Huning Highland neighborhood residents. The middle income residents tended to live on the main thoroughfare of Broadway, while trades people tended to be on the side streets of Lead and Silver, and laborers tended to be on the back street of John or Acequia. Few businesses were located on the block, but they included the Montezuma Saloon, a boarding house, and an unidentified store. Few minorities lived on the block; however two black residents were identified on Lead Ave. and three Hispanics on John St. It appears that most of the residents of the block are single males. Few women are represented and where present are without a spouse. Sometimes they live with children, particularly daugh-

ters.

Of particular interest was the Albuquerque Gas, Electric and Power Co. located on the adjacent block to the north. The plant was constructed by 1882, one of the first in the country. The structures stood until at least 1942. Extensive evidence of the waste products and plant demolition was observed in the backhoe trenches in the west half of the block.

Evidence of the Barelas Acequia was present in several forms. Most prominent was a five foot square box culvert. The construction of the culvert is not known. Its depiction disappears from the Sanborn maps between 1931 and 1947, however its course is still shown on the 1972 USGS quad. At the time of this project it was obviously not in use because it was almost completely full of sediments. Earlier courses of the ditch were visible and it was apparent that there has been some minor wandering. Artifact analysis and data analysis on the project continue and a final report is expected later in the year.

## Utah

• **Jarvie Ammunition Cache:** Recently, the Bureau of Land Management requested that Sagebrush Consultants, L.L.C. investigate a cache of historic ammunition which had been found in remote, northeastern Utah, very close to both the Colorado and Wyoming state borders. The cache, located near John Jarvie Historic Site, appears to have been hastily hidden beneath a boulder in a nearby canyon. Michael R. Polk of Sagebrush led excavations of the ammunition cache. The entire cache was excavated and recorded including all ammunition and other artifacts associated with the site. A decision was made to remove the feature as a single unit since it was, in all likelihood, of single event origin and almost entirely above ground.

The cache, upon initial observation appeared to be a mound of ammunition. Excavation revealed, however, that the mound was covering an even larger concentration of packaged cartridges beneath. Dozens of intact cartridge packages were removed, many with readable labels. As the cache was uncovered further, it became apparent that, what appeared to be haphazardly placed layers of ammunition, most of which were unfired rounds, represented a pile of ammunition that had spilled out, or been poured out on the ground. The lowest levels of the cartridge cache revealed the bottom of a metal bucket lined with scraps of newspaper.

While the ammunition was being excavated, a small open top wooden box was uncovered next to it. Within this box was found a set of metal reloading tools laying at the same level as the bottom of the ammunition

cache (eventually found to lay within a metal bucket bottom). A total of seven hand reloading tools were recovered from the box, one of which still retained a bullet which was probably being reloaded into a cartridge when the tool was put away.

Excavation and recordation of the cache resulted in the recovery of a total of 2278 loaded metallic cartridges, spent casings, and primed brass representing twenty different calibers and gauges. Sorting of the ammunition by caliber and manufacturer was carried out by Jim Christensen of Sagebrush. The cartridges appear to date to as early as 1884 and to as late as 1911. The collection represents a cross-section of many of the most popular calibers of the American frontier West. Most were developed during or after the Civil War while many fell out of favor around the Great Depression to World War II. This span of time represents a transition in firearms and cartridge design due to the gradual adoption of smokeless powder. Higher case pressures, combined with refinements in repeating weapons contributed to the obsolescence of many of the cartridges of this assemblage. A number of knowledgeable archaeologists and historians contacted about the discovery indicate that this is likely the largest ammunition cache found in an archaeological context outside of a military base. The assemblage consists of an amazing array of specimens including .30 Long, .38 Short, .38-40 Winchester, .38-55 Winchester and Ballard, .38-56 Winchester, .40-82 Winchester, .40-90 Sharps Necked, .44 Centerfire, .44 Henry Flat, .44 Short, .44 Smith and Wesson American, .44 Smith and Wesson Russian, .44-40 Winchester, .45 Colt, .45 Smith and Wesson Schofield (loaded for .45 Colt chambering), .45-60 Winchester, .45-70 U.S. Government (.45-75 Sharps), .45-75 Winchester, .45-90 Winchester and 10 gauge shotgun. Preliminary examination of newspaper fragments in the collection provided some support of the ammunition analysis. A date of 1904 was found in a header of one of the fragments indicating that the cache was deposited in this location sometime after that date. It is likely that in that year or shortly after, the newspaper was placed in the bucket under the ammunition. In a remote and severe climate where this cache was located, it was likely that newspaper was not saved for long and would not have lasted unless protected under special conditions such as those created within the bucket at the site.

The cache was located in Utah canyon country cut through by the Green River, the largest tributary of the Colorado River. During the late 19th and early 20th Centuries the area was quite famous for intermittent inhabitants who were frequently sought by lawmen in various adjacent states. The area, known as Brown's Hole, was frequented by outlaws, reportedly including Butch Cassidy and the Sundance Kid. The cache was found

near, but not on the John Jarvie Historic Property, named after John Jarvie, the original inhabitant of this property. Jarvie operated a general store and a ferry on the Green River and was known to be quite an eccentric person. He was murdered at his store in 1911. Whether he was responsible for leaving the cache of ammunition described here is not known. The project is to be completed soon. It is hoped that the research will elicit a good explanation for the origin of this cache.

• **600 North Plank Bridge:** In 1998, Wasatch Constructors, Inc., currently reconstructing Interstate 15 through Salt Lake City, requested that Sagebrush Consultants, L.L.C. (Sagebrush) inspect a unique plank feature that was discovered along 600 North, an offramp and road east of I-15. The feature occurred near the intersection of 600 North and Pugsley Street in the northern part of the city beneath what was once the end of the 600 North eastbound concrete off-ramp apron. This ramp had been removed the previous year as part of the intersection reconstruction.

The site, 42SL288, was inspected, excavated and evaluated by a team from Sagebrush led by Heather M. Weymouth. Excavation consisted of clearing off what had not yet been removed by heavy construction equipment. Because of the need to rapidly complete the work to allow construction to resume, detailed documentation of the structure was undertaken at the same time including completion of detailed drawings and photographs. Following the complete recordation of the structure, a Wasatch Constructors crew carefully dismantled the bridge. This allowed inspection of underlying materials and helped the archaeologists better understand how the structure was constructed.

The structure consisted of a simple wooden plank structure or bridge/culvert measuring 19 feet long by about 10 feet wide overall. The structure was comprised of modified timbers, rough-cut lumber and machine cut nails. It included five large diameter logs which lay parallel to one another and upon which rested closely spaced rough milled planks. The logs rested on a wet surface, perhaps a historic seep or spring, which likely once represented the 600 North street surface and now lies about four feet below the modern surface. The logs, measuring 8 to 10 inches in diameter, were beveled on top to provide a solid fit with the milled planks above. The milled planks appear to have been only roughly milled and many could have been culls from a local mill since ends of many of the planks were either broken or not finished. The planks used as decking in the construction included both 2 by 12 inch and 2 by 10 inch sizes nailed two layers deep with machine cut nails. No wire nails were

observed anywhere in the structure. Cut nail sizes observed include 3 inch, 3 3/4 inch, 4 inch, and 2 1/4 inch and prominent lengthwise striations on the nails indicate that all of those observed were made of iron.

The nature of the structure and its method of construction (rough-cut milled lumber, machine cut nails) are consistent with European American building practices of the latter half of the 19th Century. The arrival of the railroad to Utah in 1869 brought, for the first time since colonization of the territory, significantly reduced freight rates. This reduction in rates allowed, and even encouraged purchase of a variety of manufactured goods, among them building materials, including nails. Prior to the mid to late 1880s cut nails were the predominant fastener for wood and almost all were made of iron. Drawing from the limited technological and historical information available about this structure and the technology used to construct it, it appears likely that the structure dates ca. 1870-1885. That would be after the arrival of the railroad to Salt Lake City, and prior to the introduction of steel cut nails and the widespread use of wire nails.

Salt Lake City, during the 1870s and into the 1880s, was an expanding city, especially areas south and west of Temple Square where the business district became established. Close to rail traffic and commerce, the plank structure, during this time, was located on the northern periphery of the residential and commercial growth in Salt Lake City. The entire area was rural in character with many orchards and open fields. It may have been this rural character and the light traffic along the road that led to the construction of the small structure to span a wet area. It is likely that a spring surfaced here and kept the street permanently boggy, requiring a way for vehicles to adequately cross it. The light traffic on the road would have only required a narrow span. The light traffic pattern, even with long term use, would not have caused excessive damage to the structure. This is what probably allowed the bridge to survive for a decade or so, to eventually be bypassed by a larger bridge or widened roadway. With little or no use, the span was slowly covered over with dirt and forgotten, to eventually become capped with asphalt pavement.

## Pacific West

*Reported by  
Sannie K. Osborn*

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## California

• **Teodoro Robles Adobe, Monterey County, California:** In February 2000, Past Forward, Inc., under contract to the US Army, conducted archaeological investigations on Fort Hunter Liggett, Monterey County, California. The Robles adobe site (CA-MNT-1615H) is located about five miles southeast of Mission San Antonio de Padua, along the San Antonio River. Due to construction and military impacts to the site, the US Army expressed concern about the extent and integrity of the remaining deposits. The initial phase of investigation involved the mapping of the site with a total station, producing a detailed site plan with 2-foot contour lines. Based on the surface elevations measured by the mapping team, archaeologists placed excavation units according to their probability to reveal building foundations or other features. Fieldwork defined site boundaries, located foundations, and exposed subsurface strata. Although these excavations recovered fewer than 200 artifacts (half of which were fragments of white improved earthenware), a 2-foot wide foundation measuring 22 feet by 16.5 feet was identified and partially exposed. The foundation consisted of three courses of river cobbles. On top of the foundation were the outlines of two courses of adobe blocks. Although the form of the adobe blocks and mortar joints remained, the clay was leached out of these blocks. Dark organic sands and silts had replaced the clay, which is the primary component in adobe block. The US Army plans to cap the site with fill to protect it from further damage.

Based on tax records, court cases and ceramic maker's marks, the Robles Adobe was inhabited during the late 1860s and early 1870s. Although Teodoro Robles had a marginal role in regional history, his adobe home is reflective of Hispanic rural life in the early statehood of California. Possessing a horse and 160 acres of land, Robles and his family engaged in ranching and farming, alongside other Mexican and Salinan Indian families. Lacking the financial and political resources, these tax-paying landowners were soon evicted as squatters as a result of a federal court case that ruled against their title claim. Between 1835 and 1880, this area became home to many small-scale ranchers and farmers. Dozens of family-owned rancherias had permanent one- and two-story adobe houses. Built with generally the same techniques as the Mission-era churches, these adobe houses are perhaps the most representative structural symbol of California life during the mid-19th century. Roman F. Beck and Dr. Rebecca Allen are co-authors of the resulting National Register evaluation report.

# Available SHA Publications

*Please use order form on inside back cover*

## **HISTORICAL ARCHAEOLOGY**

**CD-ROM: Volume 1-23:2** (1969-1989) Issue Price: \$99.00 (Complete ... searchable; PC-compatible—Minimum: 486 with 8 Mb RAM)

**Paper: Volume 24:1-32:4** (1990-1998) Issue Price: \$12.50 (Four issues per volume)

### *Thematic Issues*

- Volume 24:4—"Historical Archaeology on Southern Plantations and Farms," edited by Charles E. Orser, Jr.  
Volume 25:4—"Gender in Historical Archaeology," edited by Donna J. Seifert.  
Volume 26:1—"The Archaeology of the Spanish Colonial and Mexican Republican Periods," edited by Paul Farnsworth and Jack S. Williams.  
Volume 26:3—"Meanings and Uses of Material Culture," edited by Barbara J. Little and Paul A. Shackel.  
Volume 26:4—"Advances in Underwater Archaeology," edited by J. Barto Arnold III.  
Volume 27:2—"Health, Sanitation, and Foodways in Historical Archaeology," edited by Joan H. Geismar and Meta F. Janowitz.  
Volume 28:2—"Washboards, Pigtoes, and Muckets: Historic Musseling in the Mississippi Watershed," edited by Cheryl Claassen.  
Volume 28:4—"An Archaeology of Harpers Ferry's Commercial and Residential District," edited by Paul A. Shackel and Susan E. Winter.  
Volume 29:3—"Reform, Respite, Ritual: An Archaeology of Institutions: The Magdalen Society of Philadelphia, 1800-1850," by Lu Ann DeCunzio.  
Volume 30:1—"Feeding Colonial Boston: A Zooarchaeological Study," by David B. Landon.  
Volume 31:1—"Diversity and Social Identity in Colonial Spanish America: Native American, African, and Hispanic Communities during the Middle Period," edited by Donna L. Ruhl and Kathleen Hoffman.  
Volume 31:3—"In the Realm of Politics, Prospects for Public Participation in African-American and Plantation Archaeology," edited by Carol McDavid and David W. Babson.  
Volume 32:1—"Archaeologists as Storytellers," edited by Adrian Praetzelis and Mary Praetzelis.  
Volume 32:3—"Perspectives on the Archaeology of Colonial Boston: The Archaeology of the Central Artery/Tunnel Project, Boston, Massachusetts," edited by Charles D. Cheek.  
Volume 33:1—"Confronting Class," edited by LouAnn Wurst and Robert K. Fitts.  
Volume 33:3—"Charleston in the Context of Trans-Atlantic Culture," edited by Martha A. Zierden.

**Index: Volume 1-20 (1967-1968) \$7.50**

## **SPECIAL PUBLICATIONS SERIES**

- No. 1—"A Descriptive Dictionary for 500 Years of Spanish-Tradition Ceramics [13th Through 18th Centuries]," by Florence C. Lister and Robert H. Lister (1976). \$7.50.  
No. 2—"Historical Archaeology and the Importance of Material Things," by Leland Ferguson (1977). \$7.50.  
No. 3—"Reconstructing Historic Subsistence with an Example from Sixteenth-Century Spanish Florida," by Elizabeth J. Reitz and C. Margaret Scarry (1985). \$10.00.  
No. 7—"The Hoff Store Site and Gold Rush Merchandise from San Francisco, California," edited by Allen G. Pastron and Eugene M. Hattori (1990). \$10.00.

## **READERS IN HISTORICAL ARCHAEOLOGY**

"Approaches to Material Culture Research for Historical Archaeologists," compiled by George L. Miller, Olive R. Jones, Lester A. Ross, and Teresita Majewski (1991). \$20.00

## **GUIDES TO HISTORICAL ARCHAEOLOGICAL LITERATURE**

- No. 1—"The Archaeology of Spanish Colonialism in the Southeastern United States and the Caribbean: A Critical Bibliography," compiled by Charles R. Ewen (1990). \$6.00.  
No. 2—"The Archaeology of the African Diaspora in the Americas," compiled by Theresa A. Singleton and Mark D. Bograd (1995). \$10.00.  
No. 3—"The Archaeology of Spanish and Mexican Colonialism in the American Southwest," compiled by James E. Ayres (1995). \$15.00.  
No. 4—"The Archaeology of Sixteenth- and Seventeenth-Century British Colonization in the Caribbean, United States, and Canada," edited by Henry M. Miller, D. L. Hamilton, Nicholas Honerkamp, Steven R. Pendery, Peter E. Pope, and James A. Tuck (1996). \$15.00.  
No. 5—"The Archaeology of French Colonial North America English-French Edition," compiled by Gregory A. Waselkov (1997). \$20.00.

## **UNDERWATER PROCEEDINGS AND UNDERWATER ARCHAEOLOGY**

- 1994 - [Vancouver] Edited by Robyn P. Woodward and Charles D. Moore (1994). \$17.50  
1995 - [Washington] Edited by Paul Forsythe Johnston (1995). \$20.00  
1996 - Edited by Stephen R. James and Camille Stanley (1996). \$20.00  
1997 - Edited by Denise C. Lakey (1997). \$25.00  
1998 - Edited by Lawrence E. Babits, Catherine Fach, and Ryan Harris (1998). \$25.00  
1999 - Edited by Adriane Askins Neidinger and Matthew A. Russell (1999). \$25.00

# Board of Directors Meeting

## The Society for Historical Archaeology

5 January 2000

President Teresita Majewski called the meeting to order at 8:35 a.m. at the Hilton Hotel, Quebec City, Canada. Present: Douglas Armstrong, Norman Barka, Toni Carrell, Pamela Cressey, Christopher DeCorse, Pauline Desjardins, Lu Ann De Cunzo, Marlesa Gray, Julia King, Larry McKee, Ronald Michael, Vergil Noble, Susan Henry Renaud, Michael Rodeffer, Stephanie Rodeffer, Douglas Scott, and Diana Wall.

Majewski welcomed new board members William Moss and Diana Wall, incoming President-elect Armstrong, and re-elected Secretary-Treasurer S. Rodeffer.

**St. Louis Conference Proposal (Noble):** The National Park Service (NPS), in cooperation with a number of other organizations, is offering to host the society's annual conference in St. Louis in 2004 to commemorate the 200<sup>th</sup> anniversary of Lewis and Clark's departure. The Missouri Historical Society will premiere a new Lewis and Clark exhibit during the same week. Four possible hotels have been identified, and student volunteers would be recruited from several universities. The venue drew well for recent Society for American Archaeology (SAA) and American Institute of Conservation conferences, has a good tour opportunities, and should be attractive to younger members. Michael Trimble has offered to chair local arrangements. Budget projections are conservative because it is difficult to estimate attendance; hotel costs are expected to be under \$100 per night.

**Register of Professional Archaeologists (RPA) Representative Report (Noble):** Robert Clouse will be the new representative from SHA. Donald Hardesty, the new incoming president, is a good advocate for historical archaeology. Recruitment has been proceeding well, with an overall increase of 45%. Individuals identifying themselves as SHA members have more than doubled. Contacts have been made with European archaeological organizations, and discussions will begin shortly with several Canadian organizations. Current sponsors include SHA, SAA, and the American Institute of Archaeology. Although the final Society of Professional Archeologists' decision whether to terminate the organization will not occur until 2002, RPA now appears to be viable. Majewski urged all board members to become registered archaeologists.

**2000 Conference (Réginald Auger, Pierre Beudet, Robert Grenier):** Current registration is approximately 1,100. The program includes nearly 550 papers in 74 sessions and at least 20 posters accommodated in the hotel and the nearby convention cen-

ter. Attendees are from all over the world. One controversial session by a group of treasure hunters working in Cuba was rejected. Majewski thanked the organizers for their hospitality.

**President's Report (Majewski):** This has been a challenging year. The presidential group improved the planning process so that workplans could be more definitively linked to the budget. Majewski thanked Renaud, Cressey, and all who worked on the new process. She also responded to a considerable amount of correspondence. Majewski consulted with officers and committee chairs and continued to serve on committees. She emphasized the importance of working closely with committees and thanked Michael, M. Rodeffer, and S. Rodeffer for their support.

Majewski appointed Carrell as SHA's representative to the UNESCO Convention on Underwater Archaeological Heritage, facilitated the attendance of UNESCO's Lyndel Prott at this conference to discuss underwater heritage issues, chaired the Student Paper Prize Subcommittee, worked with membership at the American Anthropological Association (AAA) meeting, served on the Business Office Oversight Committee, and conducted the annual business office review. She coordinated SHA's participation in the SAA/NPS survey on public perceptions of archaeology, partially funding the work and ensuring that questions relevant to historical archaeology were included. The SHA will host the meeting of anthropology society presidents in Long Beach, continuing to increase our national presence.

Majewski appointed Edward Jelks to chair the History Committee following Daniel Roberts' resignation, and urged clarification of the relationship of this committee to the Curation, Conservation, and Collections Management Committee.

Presidential discretionary funds were spent for flowers for Mrs. Cotter, the letter to solicit funds for *Underwater Archaeology*, postage for the underwater archaeology brochure, duplication of the conference proposal, design and fabrication of the Cotter Award, and other committee activities. The replacement for Michael's flawed Ruppe Award was completed and presented to him.

The agenda today focused on evaluating budgets for committee activities.

**Secretary-Treasurer's Report (S. Rodeffer):** Rodeffer stated that she was pleased to have been reelected for an eighth consecutive term and thanked the board for their support. The complexity of the financial management of the organization has increased dramatically since she first took office, and it is now time to seek assistance in

managing the infrastructure. Her focus will be on how to define and orchestrate this transition to assisted services while continuing to meet financial management requirements.

S. Rodeffer distributed preliminary budget closing figures. In 1999 the board had several significant revenue targets identified in membership, publication sales, advertising, conference and workshop income, and interest to help diversify income sources. Targets were met only for membership and publications. Programs must be in place to carry through targeted revenue-enhancement activities, because the income shortfall is very significant when the board accepts a deficit budget. This was also the first year of more active management of line items. Two problems were encountered. Too much money was not released for reprogramming by authorized individuals and was lost at the end of the year. The approved priority list also included very few additional projects, so extra funds were not used as effectively as possible.

S. Rodeffer requested board assistance in obtaining volunteer hours and in resolving an equipment-replacement issue. The editor purchased a telephone for approximately \$200 for which he has requested reimbursement. The equipment policy passed last May does not include telephones. Michael stated that the equipment policy as adopted is item specific and suggested that it should be amended, to include all possible items.

Scott moved to amend the May 1999 policy to include any other equipment necessary to do the work of the society (seconded Cressey; carried).

A general discussion about the fair and reasonable allocation of the equipment contingency fund ensued. Cressey moved that the individuals discussed in the previous motion make a formal request to the secretary-treasurer, who will route the request to the presidential officers to approve all equipment requests prior to purchase (seconded Carrell). The motion was tabled until the next meeting.

S. Rodeffer presented the draft Agreements and Procurements Procedures that incorporates all comments received from the committee. Procedures for agreements and procurements, including a conflict of interest statement, must be in place as soon as possible, because they are required by an existing grant with the NPS. She stated that it is essential that the procedures be in place prior to issuing the RFP for the business office or any other long-term or multiyear procurement. Majewski asked board members to review the document for action at the next meeting.

S. Rodeffer reported that the new fulfillment process has been in place since mid-summer and has worked well. The overall appearance of the mailings has improved

and entitlements have been shipped within five days of their arrival in Tucson, often sooner. Michael recently has reviewed bids for newsletter printing and has suggested the relocation of newsletter fulfillment to the new printer back east. This action would abrogate an existing agreement that likely will result in increased journal fulfillment rates. Additional research is needed. The draft 2000 budget was released to the board in late December, but the Budget Committee has not yet completed its deliberations. The ambitious work planning process initiated during the fall caused the delay. Majewski distributed an open letter to the board from Roderick Sprague arguing against raiding the publications fund to balance the operations budget and funding a costly long-range planning meeting.

**Editor's Report (Michael):** The joint SHA/Society for Post-Medieval Archaeology (SPMA) publication is scheduled to be offered by David Brown Book Company in the bookroom. SHA members were to receive a prepublication price. Circulars have not yet been distributed, although mailing labels were provided. Oxbow Press contributed 100% of the publication funds, SHA copy edited and proofed the volume, and SPMA handled all arrangements. Michael stated that he recently secured 10 bids for the newsletter from printers in response to 12 Requests for Proposal (RFPs) sent. The selected printer is the parent company of the current printer. The bid included a written commitment of a two-week turnaround to ship/mail, with a three-week maximum. The evaluation also considered the cost of shipping to Tucson for fulfillment.

Several issues will be presented to the Editorial Advisory Committee on Saturday. Michael stated that several years ago the board agreed to foster a more international focus, but there has been a lack of follow through. He has received some complaints that the SHA is not finishing existing commitments before starting new activities. A mechanism for accountability has not been developed. The board also agreed to broaden the journal internationally, and this cannot be accomplished without spending money. The budgets for the entitlement publications are increasing as a result. The long-range plan also set an increase in quality and quality of book reviews as a goal. Noble has presented 250 pages of book reviews. The point size of reviews in the journal has been decreased, and the copy-editing time and cost increased as a result. Board direction in these areas has budget implications.

Michael also stated that the society will need to start hiring someone to help with the editorial work. The society now has a paid editorial office for free, because Michael donates 30 hours per week. Managing volunteer editing is a very complex process. Michael stated that the secretary-treasurer and newsletter editor functions also perform many duties that may need to be done by paid staff. Renaud also sees the website editor with continually growing responsibilities.

Renaud stated she was not aware that the society had lost its international focus, and that this perspective is not supported by the SHA's work in other areas. She emphasized the need to fully recognize budget implications (including future costs) of all activities. De Cunzo urged that a stronger new board member orientation be developed to provide a comprehensive perspective. Cressey stated that so much information about the organization is maintained by a few individuals and the information is not written down. The transiency of the board and the president makes it imperative that this be recorded as policies and procedures. S. Rodeffer stated that long-term costs and the implications of planned activities are not covered by the policies and procedures. DeCorse stressed that the society must be pragmatic about the international market.

Michael stated that the board passes motions that have long-term staffing and budget implications that are not fully understood. The editor, newsletter editor, and secretary-treasurer are overextended already and cannot take on many new tasks. Carrell stated that it is difficult to find people to serve in these kinds of positions. Renaud observed that the budget process is beginning to ask committees to think ahead and look at long-term implications, but Michael argued that the issue is how business is done now. As the board plans for the future, it must recognize that the SHA has reached the limits of the organization. S. Rodeffer warned that the society must begin planning for the transition of the editor and newsletter editor as well as the secretary-treasurer and ensure that sufficient written information about the duties is available to facilitate transition or emergency backup.

**Newsletter Editor (Barka):** Two major problems exist: printing delays and where newsletter items originate. Many columns would not have appeared in the winter issue without Barka's follow-up. He circulated a list of column assignments and scheduled issues and asked that it be incorporated into the procedures manual. Less than 5% of the membership submits news. Mailing labels and email addresses of regional members provided to regional coordinators were suggested as ways to stimulate contact. Barka stated that copyediting the newsletter, beginning probably in 2001, would be desirable if funds were available. Michael stated that the current copy editor is not interested in copyediting the newsletter. The board discussed delays resulting from copyediting. Barka reminded the board that the College of William and Mary is currently providing free newsletter composition and that the society may be asked to begin paying for this service (cost unknown at this time). Barka requested that fulfillment for the newsletter be moved to the east coast to improve delivery to the majority of members. S. Rodeffer stated that further research on the issue regarding timing and options would be needed.

**Advisory Council on Underwater Archaeology (ACUA) (Carrell):** The saturated artifacts workshop has 10 registrants. The underwater archaeology brochure was mailed to about 1,300 individuals and organizations and was well received. Many requests to produce the brochure in Spanish resulted. She thanked the board for their support. Lyndel Prott, UNESCO's key person for coordination and information about underwater cultural heritage, will be in Quebec City, thanks to SHA's willingness to support her travel. Her presence provides a very important opportunity to discuss a variety of underwater issues.

Carrell recommended that the SHA consider becoming an institutional member of ICOMOS (\$300), which would allow the society to provide four individuals to serve on specialty committees. Renaud will follow up. SHA already has applied to ICOMOS to become an affiliated group. Clarification on some aspects of continued publication of *Underwater Archaeology* is still needed for the ACUA.

**2000 Budget:** S. Rodeffer introduced the budget, describing how many line items resulted from the workplans submitted by the committees, and were reviewed, refined, and prioritized by the presidential group. Scott stated that this is the best planning information ever available to the board. De Cunzo suggested that perhaps committees need budget parameters. Gray urged committees to think about activities that could be funded with the assistance of the Development Committee, such as grants for brochure production. Majewski stressed that the secretary-treasurer must be included in grant development. Renaud expressed concern about the acceptability of donors relative to the society's goals and ethics; additional discussion should be undertaken on how to address this issue. Michael asked about corporate sponsorship of *Underwater Archaeology*. The board discussed the budget aspects of the following activities.

**Conference Committee (Majewski):** The Long Beach contract was signed. The presidential signing of hotel contracts should be in the conference and procedures manuals. The negotiated room rate was better than expected. Long-term planning is critical for this committee. Conference organizers need to know that a \$7,500 return is expected as soon as possible; this amount was known for Long Beach and Mobile. The board discussed the importance of conferences as sources of revenue and Gray recommended setting more structured development procedures rather than relying on individuals to create their own. M. Rodeffer commented that historically all meetings in the past eight years except Salt Lake City have provided the society with more than the targeted funds.

The Conference Coordinators have recommended eliminating food for Editorial and Newsletter Advisory Board Meetings. These two committees are receiving benefits

not available to other committees. Following discussion, DeCorse moved that the cost of breakfast for the Newsletter and Editorial Advisory Committees and breakfast and lunch for the ACUA be included in the annual conference budget (seconded Gray). S. Rodeffer stated that by adopting this motion, the society would send a message that these committees are more important than others. Thank them for their commitment, but not with food. Michael and Barka argued that if committee members want to participate in the conference, a breakfast meeting is necessary. The motion was carried with one dissenting vote.

The board discussed ideas for grants supporting the public session and concerns about the lack of society-developed guidance and review of the public session, inadequate promotion of the session to teachers, failure to meet the standards of public exhibition for archaeology, and the lack of educational goals. Cressey stated that the society is putting a lot of money into the public session and needs to provide proper oversight. Renaud moved that the Public Education and Information Committee develop guidelines for holding the public session at the annual conference and coordinate with the Conference Committee to make sure these are followed by the local conference committee (seconded Cressey; carried). Grants may be used to support the public session. The local conference committee may need to appoint a public session coordinator and possibly a development officer.

Questions were raised about the line item for sponsoring students and how applications are developed. Gray stated that the Conference Committee should be making recommendations to the board about a variety of ramifications from the meetings. She will work with the Garrows on this topic to ensure that it is included in the conference manual.

When the conference has been completed, materials will be sent to the secretary-treasurer for archiving.

The board discussed the importance of including the SHA logo on conference materials. DeCorse moved that the program display the SHA logo prominently (seconded Barka; carried). Michael suggested that the Harrington Award guidance state that the presentation will be kept to 20 minutes. McKee moved to advise the committee to keep the awards ceremony to one hour (seconded DeCorse; carried).

Gray stated that the board is still considering moving the date of the conference. The presentation by Noble indicated that he wanted the 2004 meeting to be the first significant event of the year. She requested that Noble be contacted about alternate dates. DeCorse stated that the meeting date was the least satisfactory area of service delivery to the membership according to the recent survey and strongly recommended changing the date. Carrell stated that M. Rodeffer had investigated dates and suggested early fall to minimize competition with other archaeological conferences. The

date change will significantly increase room rates. Gray stated that the early January date makes it very difficult to do the business of the society, and planning processes do not work effectively at that time of the year. Armstrong will head an ad-hoc committee develop an opinion survey for the date change, with recommendations targeted for the midyear meeting.

Michael stated that the Conference Committee has not paid sufficient attention to the program, because the logo was missing, and there were copyright problems. Michael observed that there has been no quality control since M. Rodeffer was the Conference Coordinator. M. Rodeffer stated that the procedure is defined in the conference manual and is not being followed; the Conference Coordinator is responsible for ensuring that the product meets the standards set.

**Public Education and Information Committee (John Jameson and De Cunzo):** "Unlocking the Past" has taken six years in development, growing out of a poorly defined video project into a website and book that are clearly outlined. The book version is ready to be sent to potential publishers.

Considerable debate on the audience and the level of the web version has been necessary to identify and work out the issues. The committee has graphics that can be converted to the web version at a level of technology similar to the current website. A draft will be developed for review before posting. Hyperlinks can be included to direct visitors to other sites, including possibly ordering the book version. The Southeast Archeological Center of the NPS will be donating hundreds of hours to prepare the web version; 26 people already have contributed to date. Because the website needs to be dynamic, the hyperlinks will need to be updated biannually; this will be part of the general maintenance process. Approximately 100 graphics will be put up this year; funds from last year will help commercially digitize information and speed up the process. The board asked whether some of these activities would be attractive for sponsorship.

**Editorial Advisory Committee:** Funds are included for dissertation prize implementation, namely \$500 for the prize and \$200 for postage. The University Press of Florida must review the manuscript and agree to the advance publication contract that triggers the SHA paying the prize to the winner.

**Newsletter Editorial Advisory Committee:** Barka requested that S. Rodeffer complete an early review on alternate locations for fulfillment to reduce delivery time.

**Nominations and Elections (Cressey):** The committee had difficulty locating people who had contributed to the society and were in a position to serve, because institutional support is increasingly less available. Cressey recommended finding methods for more people to become involved

and beginning the process earlier. Majewski stated that the slate is scheduled for approval at the midyear meeting. Wall stated that there is a perception by the membership that opportunities to serve are closed, even though the committee now includes two elected members. Michael suggested sending an email to members asking for suggestions and their interest in serving on committees or the board. Cressey believes that more people would become involved in defined activities. Michael observed that the perception is that we are becoming more bureaucratic; Renaud stated that this is related to the large increase in the number of activities.

The board discussed the possibility of establishing a secretary-treasurer-elect position and the by-laws ramifications. Some of the work is expected to be transitioned to the business office. Armstrong stated that another option would be to change the secretary-treasurer to an appointed position. Michael stated that it would be better to split the position. S. Rodeffer said that she was in the process of moving some of the financial duties to the business office and much of the archival work to the Curation, Conservation, and Collections Management Committee. When this has been accomplished, the workload will be significantly reduced. Majewski will gather information from other societies and suggested considering a two-year presidency. S. Rodeffer recommended examining the committee report that addressed this issue several years ago. Cressey stated that the SAA president works 20 to 40 hours per week on SAA business and could not do this in a single-year term. Carrell supports the current structure.

**Academic and Professional Training Committee (Gray):** Most of the work is done by volunteers. The structure of the committee needs to be reexamined, particularly in relation to work planning. The requested \$190 is for minimal support.

**Awards Committee:** S. Rodeffer stated that the budget reflects the society assuming the cost of the awards as required by the motion last spring and suggested several creative solutions for sharing the cost with the conference. Michael said that Rick Sprague had commented that the society should not pay for spouses. Following discussion about individual items, Scott moved that the registration/banquet cost goes back to the conference, that we not pay for the spouse travel, and that we drop the incidental expense allowance (seconded McKee). Michael moved that the motion be amended by the conference picking up the hotel cost (seconded DeCorse). The board agreed that this would begin in 2002 with the Mobile conference. The amendment was carried with one no vote. The amended motion was carried.

**ACUA (Carrell):** Carrell stated that the ACUA's first priority is producing a brochure in Spanish (2,500 copies), rather than reprinting the English version. Funds may be available from other sources for reprint-

ing the English version.

**Curation, Conservation, and Collections Management Committee:** S. Rodeffer stated that defining the roles of the History Committee and the Curation, Conservation, and Collections Management Committee, the scope of SHA collections, and accessions policies would be more effectively and efficiently accomplished in a face-to-face format. Travel costs are relatively inexpensive for a small subcommittee, because a local bed-and-breakfast would be used.

**Development Committee (Gray):** The committee has no expenses, and the purpose is not to spend money. Expanding membership levels has produced a modest increase in contributions. Life members should be tapped for donations. Gray suggested that we add a question to the budget form about whether or not a project could be funded externally and how would this be done.

**Copyediting:** Michael stated that the proposed funds for copyediting the conference manual may or may not be fully expended. The conference manual can be zipped and sent by email rather than printing multiple copies. S. Rodeffer questioned whether copyediting the conference and procedures manuals adds value commensurate with the cost. DeCorse does not believe copyediting will materially affect substance because of the limited distribution. Michael argued that they have external distribution. DeCorse moved that we eliminate copy-editing costs for the procedures manual and the conference manual (seconded Gray). General discussion on what should be copyedited ensued, and the motion was later withdrawn.

DeCorse moved that all documents with internal distribution not be copyedited (seconded Gray). Renaud asked that copyediting be defined—editing to correct word usage, grammar, the name of the society, etc. Michael stated that he believed that this could be achieved if editors would follow the existing SHA style guide, but submitted manuscripts often do not follow the guidelines. Renaud asked whether consistency was the primary issue relevant to internal documents. Michael stated that all material reflects on the society's image and that the ones for which copyediting is requested are working documents used by the board. Barka stated that if we support this now, then the newsletter should be copyedited. DeCorse stated that we need to accept the flaws in these documents, guard their distribution, and include a disclaimer. The board must consider the long-term costs. The motion was carried with two dissenting votes.

The board added copy editing of the newsletter to the 2000 budget for \$3,000.

**Gender and Minority Affairs Committee:** The committee is being reorganized and submitted no budget request.

**Inter-society Relations Committee (De Cunzo):** Workplans were submitted. The

policy decision last year was that the committee generally should not fund member travel to participate in outreach activities. Transport to a conference is included if SHA members are participating in a special session or symposium related to historical archaeology. The SHA now has large and medium exhibits. The Membership Committee is developing a small exhibit that will be completed in 2000. Attendance at AAA and the National Conference for Public History/Organization of American Historians is proposed. Cressey thanked De Cunzo for coming to the Alexandria Archaeology Fair. M. Rodeffer commented that De Cunzo sold more publications at the Council for Northeast Historical Archaeology (CNEHA) meeting this year than ever before. De Cunzo thanked the CNEHA executive committee.

**Membership Committee:** Majewski stated that Clouse has a commitment of \$400 to \$500 from individuals for a reception at the SAA. A small display has been purchased, but graphics are not available. The fee from Synergy Design Group to downsize the existing graphics is exorbitant, and Clouse believes that an unattended display needs more text. The design manual could be used as guidance. The Inter-society Relations Committee is planning where the display will be used. Michael will review the display to ensure that image standards are met.

**Long Range Planning Committee (Scott):** The planning retreat has engendered much discussion, and the budget implications of continuing with scheduling the retreat are clear. Review of the long-range plan indicates that it needs revision. A retreat is the most efficient way to revise the plan. Scott stated that the proposed \$7,000 cost for the retreat is a bargain, but does not believe the society can bear the cost at this time. Renaud suggested revisiting the concept next year, because the society has not had the opportunity to actively engage members and committee chairs in developing a vision for the future. Carrell emphasized the need to use the result of the membership survey. Cressey stated that an effective planning process would move the society forward, as many of our current goals are minimal, and they contain few references to research. She emphasized that we also provide few services for members, suggesting such things as group health policies. Cressey also attended a strategic planning workshop presented by the proposed contractor and stated it was the most dynamic experience she has ever observed.

Gray stated that the broadly defined goals should not be expected to change too much, but the implementation needs significant updating. Renaud believes that the organization is experiencing growing pains, and the board needs to make some important decisions about what this organization should be, using the short term to collect information. Armstrong suggested that the board and committees be polled, the membership data from the survey be reviewed,

and the results be assembled for discussion by mid-year. Armstrong moved that the suggested retreat be deferred and research continued by the Long-Range Planning Committee on the goals and objectives for the society (seconded, carried with one dissenting vote).

**Governmental Affairs Committee (King):** She recommended deleting the cost for the National Humanities Alliance. Travel costs were difficult to estimate and the cost/benefit of the on-line newsletter needs evaluation. Renaud will discuss the issue in greater detail with King. The committee is now requesting \$5,850.

**UNESCO Committee:** Renaud stated that the committee was very active early in 1999 and focused on producing a position statement. Carrell attended the Paris meeting in April and provided recommendations for committee activities. Lyndel Prott will be meeting with SHA, ACUA, and ICOMOS' International Committee on Underwater Cultural Heritage members after the conference to discuss underwater archaeological heritage issues. Renaud will ask about SHA's request for affiliated status. Revisions to the SHA position may be needed. Backup documentation about why the society supports this position and abhors the sale of artifacts from a scientific perspective need to be developed. Another trip to Paris is expected this year and was included in the budget.

**Business Office Oversight Committee:** The business office has run fairly smoothly this year. McKee has copies of the draft RFP for the business office, but the committee has not yet reviewed and commented on it. Majewski stated that the board needs to discuss scheduling. M. Rodeffer already has prepared a proposal for next year. Renaud stated that it would be better to defer the RFP so that organizational changes can be fully incorporated. She proposed retaining the current business office for 2000 and possibly part of 2001 and beginning a contract on 1 July to avoid year-end disruption. Michael urged the board to move forward or stop working on the issue; he recommended issuing the RFP by midyear to implement the last component of the competitive-procurement process.

McKee stated that part of the concern is the requirements to be included. The obvious model would be based on the current requirements. The board discussed the implications of changes to those requirements in terms of cost, the need for advance planning, and the complications created by a staged movement of some financial functions from the secretary-treasurer to the business office.

Michael moved that the RFP for business office services be issued by 1 April 2000 with an award for a new contract to start by 1 July 2000 (seconded Majewski). M. Rodeffer stated that he had raised this issue with the board last June so he could do appropriate planning and prepare a realistic budget. He

stated that he believed that he had an understanding with the board that the usual services would be required for the full year in 2000, but the current motion only provides six months of work. He views the proposed motion and strategy as an ambush. Cressey suggested the possibility of an 18-month contract. Carrell stated that one of the benefits would be a more clearly defined transition.

Renaud stated that the proposed procurement policy has been deferred for discussion to the next meeting, and the review of the RFP should be considered in this light. The Business Office Oversight Committee has not reviewed the draft and perhaps the issue should be deferred until the next meeting. King stated that by putting out the RFP, it would allow the society to evaluate interest. The concept of an 18-month transition could be preserved. She suggested this should be an issue addressed by the board without the presence of a potential contractor.

Gray stated that issuing the RFP is not a bad idea, but the award date is unrealistic. She suggested a later start date. Scott proposed a friendly amendment to try to have the RFP issued by 1 June and try to have an award by October 1 with a start date no later than the first quarter of the next year. The amendment was accepted by Michael and Majewski. Renaud expressed concern about voting on this motion until the committee reviewed the RFP. Gray suggested the starting date as the following July. The motion was carried.

Majewski thanked King and DeCorse for their service on the board. The meeting was adjourned at 6:02 p.m. Respectfully submitted, Stephanie H. Rodeffer, Secretary-Treasurer

## 7 January 2000

President Teresita Majewski called the meeting to order at 4:49 pm at the Hilton Hotel, Quebec City, Canada.

## OLD BUSINESS

**President's Report:** Majewski stated that she was proud to have served as president in 1999 and thanked all who worked on behalf of the society, because her success reflects their efforts. She observed that the most gratifying part of her job was serving on and working with committees because they made so much progress in many areas. Majewski promoted the society's national and international profile through UNESCO efforts and participation in the meeting of anthropology society presidents, which the SHA will host in 2001. The SHA also partly funded a telephone survey on public perceptions of archaeology, the report of which has just been released by SAA, and co-sponsored the "Commemoration of Conflict" conference with the University of Maryland. Majewski also worked with the

presidential officers and the secretary-treasurer to improve planning in the organization.

**Secretary-Treasurer's Report:** Stephanie Rodeffer thanked the membership for re-electing her to an eighth term and looks forward to serving everyone during the next three years. The secretary-treasurer is responsible for archiving SHA records with the National Anthropological Archives, Smithsonian Institution. Last year a member expressed concern that some of the society's records there could not be located. A visit to the Smithsonian confirmed that all records transmitted during the past 15 years are present, but the finding aid is incomplete. Rodeffer will work with members of the Curation, Conservation, and Collections Management and History Committees to update the finding aid and deliver more of the society's archives to the Smithsonian.

The society depends on the voluntary efforts of many of its members to produce its publications, host its conferences, and complete hundreds of other activities for the organization. Last year, volunteers gave more than 15,000 hours to society projects.

The society remains in good financial condition. Preliminary closing figures indicate that in 1999 the society received \$225,528.22 in revenues and paid out \$197,914.27 with an additional \$30,472 accounts payable. Current assets total \$379,844.54, with liabilities of \$156,013.00, including \$124,965 from memberships paid in advance.

**Editor's Report:** Ronald Michael stated that the journal was issued on schedule in 1999 and the first issue for 2000 has been completed. He thanked retiring Associate Editor Donna Seifert for her many years of service and acknowledged that the society would not have its current publications without her efforts. Lu Ann Wurst is the new Associate Editor. Papers from the joint SHA/SPMA conferences have just been published by Oxbow Press, and the David Brown Book Company is offering them for sale to SHA members at a 50% discount for a limited time. The first two volumes co-published with the University Press of Florida will be available in 2000 and SHA members will receive a 40% discount. Michael encouraged attendees to submit manuscripts for consideration.

**Newsletter Editor's Report:** Norman Barka stated that the winter newsletter will be arriving about one month late. He encouraged members to submit news, as the percentage of news is declining. Barka thanked Majewski and Mike Rodeffer for their support and praised Southwest current research coordinator James Ayres who is retiring after 25 years. Michael Polk will serve as the new Southwest coordinator for current research.

**Advisory Council on Underwater Archaeology (ACUA):** Toni Carrell stated that underwater archaeology brochures were distributed to more than 1,300 individuals

and organizations worldwide. She briefly reported on current court cases and pending legislation. ACUA members participated on SHA's UNESCO Committee and Carrell attended the convention in Paris as SHA's representative. ACUA members also served on the ICOMOS' International Committee on Underwater Cultural Heritage and hosted the first underwater congress.

**RPA Representative:** Vergil Noble, interim representative for the past two years, thanked the membership for the opportunity to serve; Robert Clouse is the new representative. The number of registered archaeologists has increased by 45% in the past year; 42% of all RPA members are SHA members, and 23% of SHA members have elected to join RPA. Current president William Lees and incoming president Donald Hardesty are strong supporters of historical archaeology. SHA actively participated as a RPA sponsor last year. RPA has sent representatives to the European Archaeological Association to discuss mutual interests and will be holding similar discussions with Canadian societies at this meeting.

**Conference Committee:** Patrick Garrow stated that the conference manual was being revised and should be released in the next few months. The 2001 conference, to be held in Long Beach, California, aboard the Queen Mary, is being coordinated by Chair Sheli Smith. The 2002 conference will be in Mobile, Alabama. A proposal for 2003 is expected from Providence, Rhode Island, and the 2004 proposal for St. Louis is being considered by the board.

**2000 Conference:** Majewski thanked the conference organizers for presenting such an exciting meeting. William Moss expressed appreciation to all who had helped arrange the conference, which included about 1,100 participants and over 500 papers. He recognized the exceptional efforts of Pierre Beaudet and Gilles Samson and thanked all attendees for coming to Quebec.

**2001 Conference:** Sheli Smith introduced the educational theme of the conference: "Touch the mind, teach the spirit." Bill Lees will serve as Terrestrial Program Chair, Charles Beeker as Underwater Program Chair, and Paul Hundley as International Chair. Smith enticed attendees with warmer weather.

**SHA Dissertation Prize:** Ronald Michael stated that the board established this award about a year ago and developed a selection process using a team of six reviewers. The award is \$1,000 cash (\$500 from SHA and \$500 from the University Press of Florida) and a prepublication contract with the University Press of Florida. This year's winner is Christopher Matthews for his dissertation *Annapolis and the Making of a Modern Landscape* (1998). Michael encouraged future submissions.

**Nominations and Elections Committee:** Pamela Cressey presented Incoming President-elect Doug Armstrong; directors William Moss and Diana Wall; and Secretary-Treasurer Tef Rodeffer. She stated that because this is Rodeffer's last term, the board will be considering how the work she has done can be undertaken by other volunteers. The nomination process was broadened this year with the addition of two elected committee members, Barbara Heath and Sara Mascia, who will participate in candidate selection. The Nominations and Elections Committee also provided names for the board to consider for the RPA appointment. Cressey encouraged members to suggest nominees.

**Academic and Professional Training Committee:** Marcy Gray stated that the committee was very active, publishing the guide to higher education in the fall newsletter, posting syllabi on the website, and arranging for a symposium on health and safety. Cressey will chair a subcommittee to ensure that historical archaeology is included in the SAA's curriculum-reform proposals. The student subcommittee, headed by Tim Scarlett, assisted in updating the guide to higher education, contributed four articles to the newsletter, organized a forum on the job search process, and surveyed students attending this meeting. The committee organized the preconference workshops; members were encouraged to contact Kim and Steve McBride with suggestions for next year. Employment Coordinator, Sara Mascia, facilitated matching interested people with available jobs and announcing those opportunities.

Majewski presented the first Student Paper Prize, awarded to Jillian Galle for "Building Tensions: Andrew Jackson's Architecture of Slavery at the Hermitage Plantation, Hermitage, Tennessee." Galle received her conference registration, a ticket to the banquet, and a congratulatory letter from the president encouraging her to submit the paper to *Historical Archaeology*. Majewski thanked members of the Student Paper Prize Subcommittee—Doreen Cooper, Patricia Fournier, Mascia, Noble, Sarah Turnbaugh, and Mark Warner—for reviewing the papers.

**Awards Committee:** Robert Schuyler announced that six Awards of Merit will be presented at the banquet to Robert Grenier, Marcel Moussette, the City of Quebec, Laval University, Parks Canada, and the Ministry of Culture and Communications of Quebec. Paul Mullins will receive the first John L. Cotter Award. Roderick Sprague will receive the 2000 Harrington Award. Winners of the 2001 awards will be announced at the awards ceremony.

**Curation, Conservation, and Collections Management Committee:** Robert Sonderman stated that the final report of the 1998 Collections Management Conference is expected to be distributed for committee review later this month and hopes it will appear as a publication around the end of 2000.

**Development Committee:** Marcy Gray reviewed the purpose of the committee, organized two years ago to explore ways to expand and diversify the revenue base to keep dues increases as far apart as possible. This year more flexible donation opportunities were created through additional membership levels and undefined donation lines. Gray thanked Friends Charles Cheek, Charles Consolvo, Lu Ann De Cunzo, Lynn Morand Evans, Roberta Greenwood, Karl Gurcke, Hardesty, Timothy Perttula, and Eliot Werner; Developers Kimberly Watson and Richard Wessel; and Benefactors Majewski and Gray. Advertising coordinator Ken Brown will work with the journal and newsletter editors to help increase revenues through advertising. The committee is seeking ways to support international attendance at the conference.

**Gender and Minority Affairs Committee:** Kathleen Wheeler stated that one session was held at this meeting. She encouraged men to consider joining the group and characterized the year 2000 as one for the development of committee objectives.

**Governmental Affairs Committee:** Julie King stated that the National Endowment for the Humanities has received an increase of about 5%. Although Department of the Interior funding has increased, historic preservation has received little of the increase. The Corps of Engineers case on the definition of permitted area awaits a court determination of standing. This committee will be co-chaired by Wall and Sue Henry Renaud in 2000. King thanked committee members for their efforts; she has learned that government is responsive to individual comments.

**History Committee:** Edward Jelks has replaced Daniel Roberts as chair. Sonderman stated that the History and Curation, Conservation, and Collections Management Committees are discussing their relationship, defining the scope of appropriate society collections, and where the collections should be curated.

**Inter-society Relations Committee:** De Cunzo recognized the contributions of retiring members Rebecca Allen, Irvin Garrison, and Martha Williams, and welcomed recent new appointees: Scott Baxter (Society for California Archaeology), Ann Bond (American Association of Museums and American Association of State and Local History), and Clouse (SAA). Renaud has asked Moss to serve as a liaison to the Canadian archaeological societies. Committee members presented a session at the Council on Landscape Architecture, and De Cunzo thanked Sherene Baugher and Suzanne Spencer-Wood for their efforts. Russ Skowronek arranged a session at AAA and De Cunzo expressed appreciation to him, Clouse, and Majewski for presenting papers in the symposium. Hardesty, Mining History Association president; Seifert, National Trust for Historic Preservation, and John Sprinkle, National Conference on Pub-

lic History, also were recognized.

**Long Range Planning Committee:** Doug Scott reported that SHA has a strategic plan that must be revised on a three-year basis. The review process is just beginning and members will be contacted about what goals they believe should be included in the plan. A planning retreat, originally proposed for 2000, will not be held.

**Membership Committee:** Clouse reported a 2% increase in membership in 1999, with 60 new members from outside the United States. The membership survey and report prepared in 1999 by Christopher DeCorse and Brian de Santo will shortly appear on the web. A plan to increase membership will be developed this year.

**Public Education and Information Committee:** See recent newsletter for information.

**Standards and Ethics Committee:** Henry Miller described the committee's efforts to develop a series of broad overarching principles that reflect an international perspective and address existing treaties and charters. The committee will prepare a series of responsibilities this year based on the principles. A public session on ethical issues at the 2001 conference will provide a forum for member input.

**UNESCO Committee:** Renaud stated that the committee was established last year to monitor UNESCO activities; SAA and AIA are looking to the SHA as the lead organization on the draft Convention for the Protection of Underwater Cultural Heritage. The society is seeking affiliated status with UNESCO. The committee developed a position statement on underwater cultural heritage for board review. Carrell represented the society at UNESCO's meeting on the draft convention in Paris last summer, reporting daily on meeting activities, and prepared recommendations for future actions. The committee will meet on 9 January to discuss future activities related to the convention and society issues with Mrs. Lyndel Prott, the UNESCO representative with responsibility for the draft convention. ICOMOS' International Committee on Underwater Cultural Heritage chaired by Grenier also will be represented.

**Procedures Manual Coordinator and Business Office Oversight Committee:** Larry McKee, Procedures Manual Coordinator, is completing updates to the document. He also served as Business Office Oversight Committee Chair. Majewski thanked Business Office Manager Mike Rodeffer for his assistance this year.

**Presidential Transition:** Majewski thanked outgoing directors DeCorse and King and outgoing Immediate Past President Cressey for their contributions to the society. Majewski enjoyed her year as president, and she presented the gavel and a small gift to the new president, Sue Henry Renaud.

## NEW BUSINESS

**Resolutions Committee:** Marc André Bernier presented the following resolutions in French; Marcy Gray read them in English:

Entendu que nous sommes rassemblés ici dans la jolie et historique ville de Québec, Québec, Canada, à l'aube d'une nouvelle ère pour tenir la 33<sup>e</sup> Réunion annuelle de la Society for Historical Archaeology (SHA), pour échanger de l'information et des idées avec nos collègues, pour renouveler et raviver de vieilles amitiés et en faire de nouvelles, et pour apprécier l'hospitalité incroyable et la nourriture merveilleuse pour lesquelles le Québec est, à juste titre reconnu;

Entendu que la SHA apprécie le dur labeur et le soutien financier des gens et des institutions qui ont fait en sorte que cette rencontre soit une très grande réussite, soit nos institutions hôtes: la ville de Québec, le Ministère de la culture et des communications du Québec, Parcs Canada, et l'université Laval, avec un soutien additionnel du Musée de la civilisation du Québec et du Musée de la Pointe-à-Callières, le musée d'archéologie et d'histoire de Montréal; également, le comité organisateur de la réunion, les coprésidents William Moss et Pierre Beaudet, le coordonnateur du programme, Réginald Auger, le responsable du programme terrestre, Marcel Moussette, le responsable du programme de l'ACUA, Robert Grenier, le coordonnateur de l'inscription, Gilles Samson; la coordonnatrice des bénévoles, Alison McGain, la coordonnatrice de la session publique, Hélène Daneau, l'agent de communication, François Moisan, le coordonnateur de la Salle des publications, Lawrence E. Babits, le coordonnateur de l'adhésion à la SHA, Michael Rodeffer, et les coordonnateurs de conférences, Patrick et Barbara Garrow;

Entendu que nous sommes profondément redevables à ces organisations et à ces personnes qui ont généreusement donné un soutien bénévole, financier et autre pour faire de cette réunion un succès, entre autres Monique Lussier et Louise Décarie du Ministère de la culture et des communications du Québec, Gisèle Piedalue de Parcs Canada, Centre de service du Québec, Marc-André Bernier et Peter Waddell, Services d'archéologie subaquatique de Parcs Canada; Richard Fiset, Arkeos, Inc., New South Associates, Maggy Bernier, et Marie-Céline Careau;

Entendu que nous avons le plaisir de profiter des installations confortables et du service généreux fournis par le Hilton de Québec, et nous apprécions les efforts déployés par les membres de l'équipe du Hilton Carole Larochelle, Carole Racine, et Michel Walters;

Entendu que nous avons également la possibilité d'utiliser les installations impeccables du Centre des Congrès de

Québec, et que nous reconnaissons l'aide de Mylène Bernard et de Marie Simard;

Entendu que la SHA est redevable d'une profonde gratitude à notre présidente dévouée, Teresita Majewski; et

Entendu que la présidente sortante Pamela Cressey, les directeurs Christopher DeCorse et Julia King, et les membres de l'ACUA Pilar Luna, John Broadwater, et Anne Giesecke quittent leurs fonctions respectives, et ayant fait des contributions significatives et durables pour la SHA pendant leurs mandats;

Maintenant, en conséquence, qu'il soit résolu que la Society for Historical Archaeology déclare son appréciation et sa gratitude les plus profondes à tous ceux qui ont aidé à faire avancer la mission de la SHA au cours de l'année 1999 et qui ont fait de cette réunion annuelle un événement si agréable. Merci beaucoup.

Whereas we are gathered here in beautiful, historic Quebec City, Quebec, Canada, on the dawning of a new age to convene the 33rd Annual Meeting of The Society for Historical Archaeology, and to exchange information and ideas with our colleagues, renew old friendships and make new ones, and to enjoy the incredible hospitality and wonderful food for which Quebec is justifiably famous;

Whereas the society appreciates the hard work and financial support of the people and institutions who have made this a very successful meeting, namely, our host institutions, the City of Quebec; the Ministry of Culture and Communications of Quebec; Parcs Canada; and Laval University; with additional support from the Museum of Civilization and Pointe-à-Callière, Montreal Museum of Archaeology and History; and the conference committee, Co-chairs William Moss and Pierre Beaudet; Program Coordinator Réginald Auger; Terrestrial Program Chair Marcel Moussette; ACUA Program Chair Robert Grenier; Registration Chair Gilles Samson; Volunteer Coordinator Alison McGain; Public Session Coordinator Hélène Daneau; Press Officer François Moisan; Book Room Coordinator Lawrence E. Babits; SHA Membership Coordinator Michael Rodeffer; and Conference Coordinators Patrick and Barbara Garrow;

Whereas we are also deeply indebted to those organizations and persons who have generously given volunteer, financial, and other support to make this meeting a success, including among others Monique Lussier and Louise Décarie of the Ministry of Culture and Communications of Quebec; Gisèle Piedalue of Parcs Canada, Quebec Service Center; Marc-André Bernier and Peter Waddell, Parcs Canada Underwater Archaeological Services; Richard Fiset, Arkeos, Inc.; New South Associates; Maggy Bernier; and Marie-Céline Careau.

Whereas we have had the pleasure of enjoying comfortable accommodations and generous service provided by the Hotel Quebec Hilton, and appreciate the efforts of Hilton staff members Carole Larochelle, Carole Racine, and Michel Walters;

Whereas we have also had the opportunity to use the comprehensive facilities of the Quebec City Convention Centre, and acknowledge the support of Mylène Bernard and Marie Simard;

Whereas the society owes a deep debt of gratitude to our hard-working president, Teresita Majewski; and

Whereas Past President Pamela Cressey, directors Christopher DeCorse and Julia King, and ACUA members Pilar Luna, John Broadwater, and Anne Giesecke are leaving their respective offices, having made meaningful and lasting contributions to the society during their tenure;

Now, therefore, be it resolved that The Society for Historical Archaeology declares its deepest appreciation and gratitude to all those who helped advance the SHA mission during 1999 and who made this annual meeting such an enjoyable event. Merci beaucoup. Thank you.

Other New Business: Noble recognized the long term of service of Tef Rodeffer and expressed concern about a gentle transition that will make new people familiar with the responsibilities and ensure that the necessary work is completed. He also observed that although the society is seeking to become a more international organization, the Governmental Affairs Committee is dealing with only U. S. issues. Renaud replied that she has asked Moss to serve on this committee to help broaden its perspective. The board has discussed the secretary-treasurer's transition in detail and welcomes suggestions about how it could be accomplished smoothly.

The meeting was adjourned at 6:10 pm. Respectfully submitted, Stephanie H. Rodeffer, Secretary-Treasurer.

## 8 January 2000

President Susan Henry Renaud called the meeting to order at 5:27 pm at the Quebec Hilton, Quebec City, Canada. Present: Douglas Armstrong, Norman Barka, Toni Carrell, Robert Clouse, Lu Ann De Cunzo, Barbara Garrow, Patrick Garrow, Marlesa Gray, Teresita Majewski, Larry McKee, Ronald Michael, William Moss, Vergil Noble, Susan Henry Renaud, Michael Rodeffer, Stephanie Rodeffer, Robert Sonderman, and Diana Wall.

**President's Report:** Renaud provided contact information for board use.

**Conference Committee:** P. Garrow raised two issues: the need for the conference to accept credit cards to facilitate currency exchange and the date for the 2004 conference. At the previous meeting the board agreed to study the feasibility of changing the schedule for the conference. Garrow argued that any schedule change should be deferred until the 2005 conference so that hotel negotiations for 2004 conference could proceed expeditiously. Noble stated that although the 2004 conference could be rescheduled, the SHA would not benefit from the availability of Lewis and Clark scholars drawn to the opening of the Missouri Historical Society exhibit. Michael moved acceptance of the proposal for the St. Louis meeting as outlined in the proposal with the stipulation that the conference manual as revised in the year 2000 will be used (seconded Scott; carried).

Garrow stated that the conference committee cannot set up a credit card account and that there is no organization at Long Beach to process credit cards for the 2001 conference. Because taking credit cards would greatly benefit the conference, he requested that the board consider using the business office to process credit card registrations. Costs would be expensed against the conference. The bank would waive transfer fees. Board members raised concerns about the society's financial liability and exposure. An ad-hoc committee including Garrow, McKee, M. Rodeffer, S. Rodeffer, and Sheli Smith was appointed to address the feasibility of using Long Beach as a test case for credit cards, including full assessment of liability.

A proposal for 2003 from Providence is expected by the midyear meeting. P. Garrow has received inquiries from Australia for 2005 and England. Garrow stated that an international meeting should be scheduled every five years.

**Curation, Conservation, and Collections Management and History Committees:** Sonderman stated that when Edward Jelks was appointed acting chair of the History Committee, he was asked to develop recommendations regarding the relationship of the History and Curation, Conservation, and Collections Management Committees. One of the principal issues is how to curate the society's historical records and three-dimensional objects. The society has no scope of collections statement. The duties of accessioning, processing, and curating the collections need to be delegated and agreements for curation formalized. Sonderman stated that both committees recommend the creation of a subcommittee composed of 5 to 6 members of both committees, including both chairs and the secretary-treasurer, to create standards and guidelines for these tasks and develop a scope of collections statement. This will be difficult to complete long distance.

S. Rodeffer stated that no formal agreement exists between the SHA and the Smithsonian for curation of the SHA archives currently at that institution, although letters of intent are present. The draft agreement provided by the Smithsonian requests title to the SHA archives. The implications of this request must be considered carefully. SAA has no policy for addressing their collections. Board members suggested other curation possibilities, and Barka stated that the selected option should support the international emphasis of the organization.

Majewski moved to accept the committee's report with corrections noted (seconded Barka; carried).

**Register of Professional Archaeologists (RPA):** Clouse stated he will do his best to keep people informed and to represent the society's position. RPA will have monthly conference calls and a full board meeting in February. A number of issues has been raised including a \$250 increase in sponsorship fees for 2000, which he opposes. The board expressed concern about this proposed increase and the poor quality of the alphabetical listings in the printed register.

Armstrong suggested that offering health care may be a way to attract new members. Clouse stated that it was critical to find a way to encourage BA-level individuals to subscribe to the ethical code; RPA has not yet assigned the issue to a committee. Renaud stated that the SHA board may wish to take a position on this issue. RPA also has asked Clouse to chair the recruitment committee. Clouse observed that growth in one organization could stimulate growth in the other. For guidance on the RPA representative's relationship to the board, Clouse was referred to minutes of the previous meeting. Noble requested more timely notification of the RPA representative about board actions.

**Budget Committee:** S. Rodeffer presented the revised 2000 budgets recommended by the Budget Committee. She explained changes made as a result of the previous board meeting and several further modifications by the committee. Majewski moved to accept the operations budget (seconded Michael; carried). S. Rodeffer moved to accept the publications account budget (seconded Michael; carried).

The Budget Committee reviewed the list of authorized equipment for the equipment-replacement fund and agreed that scanners should be added to the list. S. Rodeffer moved that the Budget Committee manage the list and have the ability to add and subtract items from the equipment list (seconded Majewski; carried).

**Advisory Council on Underwater Archaeology (ACUA):** Carrell discussed the letter received by many board members

from Jerome Hall, Institute of Nautical Archaeology (INA) Director, and a similar one from Donny Hamilton, Texas A&M University, complaining that the INA is not listed on the underwater archaeology brochure, despite having contributed to publishing *Underwater Archaeology*. Carrell stated that the brochure was designed to complement the SHA careers brochure, which lists Texas A&M University (TAMU) and the guide to higher education, which lists TAMU's nautical archaeology program. The underwater archaeology brochure was designed to educate the general public, avocationalists, and sport divers. Institutions were selected for listing because they primarily focus on training avocationalists and sport divers or because they are a principal contact for the public to obtain information on underwater archaeology in that country. There appears to be a misunderstanding about the purpose of the brochure. The ACUA has asked Carrell to prepare a letter explaining the difference in the brochures, referring to the SHA website, and work with Renaud to represent the SHA board's position. The board discussed relevant issues. Letters will be written by both SHA and ACUA.

Robert Grenier and Marc André Bernier will be making a proposal for a thematic issue of the journal or a special publication. Lyndel Prott will be meeting with a number of international members on underwater cultural heritage on 9 January. Renaud has agreed to fund an ICOMOS membership for SHA from the presidential discretionary fund and requested recommendations for delegates to specialized committees.

**Editorial Advisory Committee:** Michael stated that the board had asked the committee to investigate revising the reprint policy to address author changes. The committee assembled information on other publication policies and observed that SHA's approach is the same as most of them. Dealing with abridged articles would be very costly for the society. He offered to email the committee report to the board that recommends maintaining the current policy. Michael moved that we reaffirm the existing reprint policy as stated in the procedures manual (seconded Scott; carried).

Michael stated that the committee strongly recommends that the board create an appointed internet editor and an internet editorial advisory committee. The committee believes this is necessary because internet activities only will increase. A by-laws change will be needed. Michael stated that he assumed that Susannah Dean would be appointed to the position because of her experience. Michael moved that we establish a third editorial position entitled Internet Editor with the editor appointed by the board and that we make the appropriate by-laws changes to accommodate this (seconded Majewski).

Renaud asked about the status of the website policy. Michael stated the subcommittee established after the 1999 mid-year meeting made recommendations that were circulated to the Editorial Advisory Committee and forwarded to McKee for inclusion in the revised procedures manual at the president's instruction. They have not been voted on by the board.

Majewski stated that establishing the internet editor as a board position would have financial implications. Michael stated that the website activities now take up a significant amount of his time. He believes this editor needs to interface with the board directly.

S. Rodeffer raised a concern about appointment rather than election, because this approach closes the process to application by the membership and would make about 25% of the voting board appointed. She stated that the board owes it to the membership to allow them to compete for the position. Majewski stated that the SAA editors are ex-officio board members and cannot vote because so much of SAA's budget supports publication. Scott stated that the Plains Anthropological Society has moved from elected to appointed, non-voting editor and treasurer positions. The internet editor could be a board-appointed, nonvoting position. Armstrong stated that an internet editor is a necessity, but three voting appointed editors would become unwieldy in terms of representation. The board should carefully consider the options and their effects.

The board briefly discussed the relationship between the newsletter and the web. Barka stated that he believes the newsletter should go on-line and that separate editors may be needed for the on-line and paper components. Michael believes this should not be the internet editor's responsibility, and emphasized the importance of avoiding entanglement.

S. Rodeffer moved to table the motion (seconded Moss; carried).

Renaud requested that Michael and Dean assemble information on the issues related to the proposed internet editor for board review and circulate the draft web policy statement. The information should include the schedule recommended for implementation, implications for the budget, representation of the position and how it fits into the broader structure, who the editorial board should be working with to address large-scale philosophical questions, and so forth.

Board members agreed that the structure of the position (appointed or elected, voting or nonvoting) must be considered in the context of the entire board. The possibility of splitting the secretary-treasurer position should be addressed at the same time. Renaud asked all board members to con-

sider these issues and assemble information about other how other societies address the issues. The board intends to make a decision at the midyear meeting.

#### **Business Office Oversight Committee:**

McKee stated that the committee has been pleased with the services that the society has been receiving and commended M. Rodeffer. A few minor problems have been reported. The committee expects to be the main contact with the business office and to serve as a check and balance. The committee reviewed the RFP-release schedule adopted by the board and discussed how to have a solid draft for review by 15 April so it can be released to interested bidders on 1 June. The committee recognizes that both major and minor decisions about possible changes in business office services may be necessary. The committee discussed S. Rodeffer's participation in RFP development because of perceived conflict of interest and agreed that she should help develop the requirements; if Backcountry Archaeological Services submits a proposal, she will need to step out of the evaluation process. Majewski stated that her company has no interest in submitting a proposal so there is no impediment to her participating in RFP development or evaluation.

M. Rodeffer stated that the 2000 proposal for the business office includes a reduced number of hours, about a 2% hourly rate increase, but no increase in fringe benefits, overhead, or profit. Gray asked about modifications to address credit card processing for the annual conference, but no scope is currently available. The board asked M. Rodeffer to prepare costs for up to a six-month extension to provide transition services for presentation at the midyear meeting. Majewski moved to accept the BAS proposal (seconded McKee; carried).

#### **Nominations and Elections Committee:**

Majewski, Barbara Heath, Sara Mascia, Chris DeCorse, and Julie King will be developing procedures. Majewski stated that many nominees heard results informally before they were officially notified and this was inappropriate. M. Rodeffer stated that he informed the committee chair of the results around 4 October; the notification procedure was in place but not implemented. Renaud asked Majewski to develop a clearly-stated procedure for notification; the call for nominations also will be included in the procedures. Majewski plans to have the slate ready for the mid-year meeting.

#### **Policy and Procedures Manual:**

McKee stated that completed sections have been sent to originators for review and anticipates assembling a complete draft by mid-March. The manual probably will not change very much, although appendixes

will be expanded to include policies, and some missing sections will require development. Majewski suggested that board decision dates be included with motions. Majewski will work with McKee on concordance issues; she also will review the relationship between the two-year budget process and the conference manual.

#### **Procedures for Agreements and Procurements:**

S. Rodeffer circulated the revised document based on committee input. Michael expressed concern about reference to the OMB Circular and does not believe that eliminating a contractor who designs procurement specifications from competing for the contract is in the best interest of the society. The board agreed that unless there was a federal requirement, then services should be procured in the best interest of the society. The society will comply with all federal requirements on federal funds. Michael also raised concern about use of the requirement "always" and suggested that it be eliminated. He stated he believes that an agreements and procurements document is good for the society. S. Rodeffer will revise the document and circulate it for an email vote.

#### **Midyear Meeting:**

The date was tentatively set for 12-14 or 13-15 May in Washington DC. Barka asked if meetings could be shortened. Renaud requested committees and officers to provide information and recommendations to the board in advance of the meeting.

The meeting was adjourned at 8:38 pm. Respectfully submitted, Stephanie H. Rodeffer, Secretary-Treasurer.

# Society for Historical Archaeology

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(Directory compiled 31 March 2000; RPA: Register of Professional Archaeologists)

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ISSUE		DEADLINE	
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