



May 9, 2012

Dear Colleague:

The 46th Annual Conference on Historical and Underwater Archaeology will be held in Leicester, England on January 9-12, 2013 and will include an estimated 500 scholarly presentations on all aspects of historical archaeology. The conference theme is Globalisation, Immigration, Transformation reflecting both the vibrant multicultural history and contemporary character of the city of Leicester, but also acknowledges the transformation of the discipline of historical archaeology into a global discipline. Centrally located in the heart of the English midlands, Leicester is well connected by air, rail, and motorway networks.

Formed in 1967, the Society for Historical Archaeology (SHA) is the largest scholarly group concerned with the archaeology of the modern world (A.D. 1400-present). The main focus of the Society is the era since the beginning of European exploration. SHA promotes scholarly research and the dissemination of knowledge concerning historical archaeology. The Society is specifically concerned with the identification, excavation, interpretation, and conservation of sites and materials on land and underwater. While traditionally emphasizing research in the New World, the SHA also has a global membership and remit, as demonstrated by this year's exciting venue.

In addition to the educational presentations by archaeologists from around the world, the Conference will host an Archaeology Market Place that will include exhibits of products, services and publications from companies and other organizations in the archaeological community. SHA welcomes exhibitors who share its mission and code of ethics at the 2013 Conference on Historical and Underwater Archaeology. We hope that you will join us in Leicester, England January 9-12, 2013, at the University of Leicester.

The 2013 Book Room hours are as follows:

Wednesday, January 9	<i>Set-up:</i> 10:00 am – 5:00 pm
Thursday, January 10	8:30 am – 5:00 pm
Friday, January 11	8:30 am – 5:00 pm
Saturday, January 12	8:30 am – 11:00 am
<i>Dismantle:</i> 11:00 am – 12 Noon	

Each manned display will receive one (1) 6' x 2' skirted table and two (2) chairs. For the unmanned tables, we will have a section in the hall designated for your materials. Each exhibit should be installed so as not to obstruct the view of, or interfere with, the exhibits of others.

The fees for the 2013 Book Room are as follows:

Manned Tabletop Displays

Companies/Publishers/For Profit Organizations	\$500 per table
<i>(includes one full conference registration and one exhibitor staff registration)</i>	
University Presses/Sister Organizations/Museums/Government Agencies/Non-profits	\$300 per table
<i>(includes one full conference registration and one exhibitor staff registration)</i>	

Unmanned Browse Tables

Companies/Publishers/For Profit Organizations	\$200 per table
University Presses/Sister Organizations/Museums/Government Agencies/Non-profits	\$100 per table

Each manned table entitles an organization to one (1) full conference registration and one (1) exhibitor staff registration. A full conference registration includes entry to paper presentations and complimentary special events. The exhibitor staff registration includes entry to the complimentary special events only. Exhibitors are welcome to purchase tickets for events with a fee (*i.e.*, *Thursday's Reception, Awards Banquet*).



All interested vendors must complete an application/contract for exhibit space. Please be aware that *space is limited* and will be allocated on a first come, first-served basis. In the event that your preferred space is unavailable, SHA staff will call you to discuss alternate locations. Full payment must accompany your completed Exhibitor Contract to ensure processing. Once contracts are received, a confirmation packet will be sent with information concerning conference registration, shipping and electrical, and telephone connections. The SHA reserves the right to alter the floorplan or to relocate tables at its discretion.

If you have any questions, please contact Julie Burgess, Meeting Planner at (240) 404-6489:

Direct Line.....1 (240) 404-6489
Main SHA Line.....1 (301) 990-2454
Fax.....1 (301) 990-9771
E-mail.....jburgess@mgmtsol.com
SHA website.....www.sha.org

SHA Student Paper Prize Donations

Each year, student members of the Society for Historical Archaeology, who plan to present papers at the Society's annual conference, are invited to submit their papers for consideration in the SHA's Student Paper Prize Competition. The winner of the Student Paper Prize is recognized at the Conference at the SHA's Annual Business Meeting and receives a prize from the Society.

For the 2013 Conference in Leicester, the SHA wishes to present the winner of the Student Paper Prize Competition with a collection of books on historical archaeology. To this end, we are asking publishers to consider donating at least one book to the SHA for this prize. All donations will be acknowledged by the SHA at the 2013 Conference. If you are able to donate a publication for the 2013 Student Paper Prize, please contact Julie Burgess at the SHA at jburgess@mgmtsol.com.

Thank you for your consideration.

Best regards,

Grace L. Jan, CAE, CMP
Vice President—Meetings



EXHIBITOR CONTRACT Deadline: Friday, November 9, 2012

Fax form with credit card information to: 1 (301) 990-9771

Or mail payment/form to: SHA
9707 Key West Avenue, Suite 100
Rockville, MD 20850

Questions: Contact Julie Burgess at 1 (240) 404-6489 or jburgess@mgmtsol.com

CONTACT INFORMATION

Organization		Contact Name	
Address			
City	State	Postal Code	Country
Telephone <small>include country code</small>	Fax	E-mail	

PERSON(S) MANNING DISPLAY

Complimentary Full Registration _____

Exhibitor Staff Registration _____

Please provide a short description of your organization (50 words or less) to be included in the 2013 Conference Program:

SPACE ASSIGNMENT: MANNED TABLES ONLY — see attached floorplan. Please indicate your preferred location(s).

1st choice _____ 2nd choice _____ 3rd choice _____ 4th choice _____

	Per Table	# Tables	Total
Manned Tabletop Displays			
Companies/Publishers/For Profit Organizations	<input type="checkbox"/> US \$500	#	\$
University Presses/Sister Organizations/Museums/Government Agencies/Non-profits	<input type="checkbox"/> US \$300	#	\$
Unmanned Browse Tables			
Companies/Publishers/For Profit Organizations	<input type="checkbox"/> US \$200	#	\$
University Presses/Sister Organizations/Museums/Government Agencies/Non-Profits	<input type="checkbox"/> US \$100	#	\$
Total			

PAYMENT OPTIONS

Amount Enclosed \$ _____ ☐ Check Enclosed – *made payable to SHA (US funds only)* ☐ MasterCard ☐ VISA ☐ Amex

Account No. _____ Exp. Date _____ Security Code _____

Name on Card _____

Authorizing Signature _____

Cancellations received in writing by Friday, November 9, 2012 will be subject to a 25% cancellation fee. Cancellations made after Friday, November 9, 2012 will receive no refund.



University of Leicester Floorplan – Queen’s Hall

(as of May 9, 2012)

